

January 7th, 2013

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Larry Minnich with the Pledge of Allegiance and the Lord's Prayer. Members attending were Bill Bechtel, Ellen Burke, Richard Fields, Elizabeth Lindsay, Jim O'Connor and Sam Wengert. Also attending were Mayor Jack Hartman, Solicitor Peggy Morcom and Borough Manager Kerry Rohland.

Borough Manager Minutes were presented for December 3rd and 27th, 2012. **A motion was made by Elizabeth Lindsay, second by Ellen Burke to approve the Borough Manager's minutes for December 3rd and 27th, 2012. Motion carried 7-0**

The Treasurer's report was presented for December 2012. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Treasurer's report for December 2012. Motion carried 7-0.**

FIRE COMPANY REPORT – Fire Chief Robert Moyer and Mike Hughes Absent

No Report – Fire Company Meeting to be held January 8th, 2013.

POLICE DEPARTMENT –Mayor Hartman

Mayor Hartman reported the police assisted with Santa on December 17th, and handed out two boxes of Hess Trucks.

An annual report of the Police Department was provided to Council.

The Mayor announced to Council the State Legislators passed legislation that allows the Mayor to charge \$150 (State set fee) for performing weddings. He informed Council, he will be charging the fee.

CITIZEN'S COMMENTS

Joe Auman of 202 South Mill Street told Council he attended Elliot Fackler's Eagle Scout Award. Joe said Elliot was well deserving of the award. Jim O'Connor mentioned the projects Elliot and his brother did at the Park. Jim also expressed appreciation for the work Joe has done at the Park.

COUNCIL PRESIDENT'S REPORT – Larry Minnich

Larry commended everyone for a job well done on the 2013 Budget, and their performance in 2012 containing cost, reflected by the positive financial results in 2012.

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Larry summarized a letter received from the PA Department of Labor and Industry reporting that during their Commercial Audit, they indentified at an Ice Cream Shop a dispenser being $\frac{3}{4}$ inch lower than the standard.

Larry announced that a mission of his for 2013 will be to facilitate a Playground Fund Raising Group to help with improvements in the Park.

BOROUGH MANAGER REPORT - Kerry Rohland

Borough Manager's Report was submitted and reviewed by Kerry.

Jim O'Connor asked how long the cycle was for east and west bound traffic at the Center Street Traffic Signal. Kerry had only requested the cycle time on the north and south bound traffic.

SAFETY DEPARTMENT – Ellen Burke

No report

PROPERTY DEPARTMENT – Richard Fields

Richard reported that everything seems to be going well on the property.

HIGHWAY DEPARTMENT – Sam Wengert

The last snow removal of the year went very smoothly. Only one concern was an alley (Alleys last to be done) not being done, but the contractors were already on their way.

Because Ellen observed people on Chestnut Street throwing snow onto the streets, Ellen asked what could be done. There is an ordinance that addresses this issue. The police should be notified when that occurs.

Larry asked if all the potholes were addressed. Kerry reported that Annville Township had addressed most of them with hot patch, with the rest being done by the Borough's maintenance personnel using cold patch.

RECREATION DEPARTMENT – Jim O'Connor

No report.

CODE ENFORCEMENT – Elizabeth Lindsay

Beth reported that the number of IPMC open cases is down to 8 properties. Also mentioned collections are going well. There are no new cases. During the winter months, the trend is that things slowdown.

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FINANCE DEPARTMENT – William Bechtel

No report

SOLICITOR’S REPORT – Peggy Morcom

Peggy provided Council with a Solicitor’s Report. There were no questions.

NEW BUSINESS

A motion was made by Richard Fields, second by Elizabeth Lindsay to appoint the following: Bryan Hoffman – IPMC Appeals Board 2015, Bruce Kohr – Zoning Hearing Board 2016, Brian Burke – Planning Commission 2015, Kerry Rohland – Greater Lebanon Refuse Authority Board 2013, Lebanon County Planning – Zoning Officer 2013, Kerry Rohland – Borough Secretary/Treasurer 2013, Lebanon County Treasurer – Delinquent Real Estate Tax Collector 2013, Metro Bank and Fulton Bank – Depositories for the Borough 2013, Kerry Rohland Open Records Officer 2013, and Larry Minnich Alternate Open Records Officer 2013. Motion carried 7-0.

A motion was made by Jim O’Connor, second by Ellen Burke to appoint Adam Wolfe – Primary Delegate 2013, and Donald Umberger – Alternate Delegate 2013 for the Tax Collection Committee (TCC) and Lebanon County Earned Income Tax Bureau. Motion carried 7-0.

Since the mowing contracts fall within the threshold (\$10,200 - \$18,900) and at least four possible contractors (Cutting Edge, Greenskeeper, Brian Mills, and James Paugh, Jr.) were identified to get quotes, Council approved for Kerry to get written quotes based on specifications provided by the Borough.

UNFINISHED BUSINESS

Review of the Capital Projects minimum twice a year. Council will review at the April Meeting.

Ordinance 291 to amend the codified ordinances - tabled until March 2013.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to pay the bills for December. Motion carried 7-0.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to adjourn at 7:38 pm.

Respectively Submitted
Kerry L Rohland
Borough Manager