

February 4th, 2013

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Larry Minnich with the Pledge of Allegiance and the Lord's Prayer. Members attending were Ellen Burke, Richard Fields, Elizabeth Lindsay, and Jim O'Connor. Also attending were Mayor Jack Hartman, Solicitor Peggy Morcom and Borough Manager Kerry Rohland.

Absent: Bill Bechtel and Sam Wengert

Borough Manager Minutes were presented for January 7th, 2013. **A motion was made by Richard Fields, second by Elizabeth Lindsay to approve the Borough Manager's minutes for January 7th, 2013. Motion carried 5-0**

The Treasurer's report was presented for January 2013. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Treasurer's report for January 2013. Motion carried 5-0.**

FIRE COMPANY REPORT – President Mike Hughes

Total 2012 calls were 305, with 123 in Cleona and 59 in Annville. Average turnout was 6.

For the month of January 2013 there were 28 calls with 15 in Cleona and 3 in Annville. Average turnout was 6.

Merger/Consolidation talks continue with Union Hose Fire Company with the goal of Union Hose and Cleona's QRS being merged in the 1st quarter of 2013. QRS service will not be affected. Fire Companies continue to assist each other, and train together.

The Fire Company received approval of a State Grant for approximately \$12,000 to be used to replace their aging 5" hose.

Mike announced the officer of the Fire Company as follows:

Fire Operations - Robert Moyer – Fire Chief, Jason Weikel – Assistant Fire Chief, Mike Hughes – Capitan, Dustin Sider – Lieutenant, and Gary Reist – Engineer.

Fire Company - Mike Hughes – President, Dustin Sider – Vice President, Kerry Rohland – Treasurer, and Rebecca Moyer – Secretary.

POLICE DEPARTMENT –Mayor Hartman

Police Chief's Report was submitted.

Cleona Borough Council Minutes

February 4th, 2013

Page 2

Mayor Hartman reported that a burglary occurred at Long's Transmission.

CITIZEN'S COMMENTS

There were no citizen comments.

COUNCIL PRESIDENT'S REPORT – Larry Minnich

Larry mentioned that he would like to schedule a meeting with the Park and Recreation Board to set a date for a community event to raise funds for the Park.

Larry mentioned there were 4 zoning permits, and made them available for Council to review.

Larry reminded Council to complete the Statement of Financial Interest, due May 1.

BOROUGH MANAGER REPORT - Kerry Rohland

Borough Manager's Report was submitted and reviewed by Kerry.

SAFETY DEPARTMENT – Ellen Burke

Ellen presented to Council a proposal to install a timer delay on the fire siren located at the old Borough Hall for \$400. Ellen proposed to split the cost with the Fire Company. This would be a partial solution to alleviate some of the concerns the residents have that live near the siren. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to contribute \$200 towards the timer delay on the fire siren. Motion carried 4-1.**

Annual contribution of \$2,000 to the Annville Free Library will be made in February. The Annville Library would also like to participate in the Fall Festival.

Ellen will be coordinating with Bill to set some meeting dates in March to start the negotiations with the police.

PROPERTY DEPARTMENT – Richard Fields

Richard reported that prices were being obtained to replace the floors in the hallway and bathrooms.

The outside door in the District Justice Office and the rear glass doors of the Borough Hall are going to be repaired.

Cleona Borough Council Minutes

February 4th, 2013

Page 3

HIGHWAY DEPARTMENT – Sam Wengert

There was discussion about utilizing the Police Department during the night shifts to assist on snow removal by calling the contractors or Sam when road conditions deteriorate. Kerry will check with Sam on who he wants contacted.

RECREATION DEPARTMENT – Jim O'Connor

A motion was made by Jim O'Connor, second by Elizabeth Lindsay to appoint Corey Lamoureux to the Park and Recreation Board - 2017. Motion carried 5-0.

CODE ENFORCEMENT – Elizabeth Lindsay

Beth reported that at the last IPMC meeting, 3 condemnation orders were lifted. She mentioned that the group is still working on collections. The details of remaining properties are included in the solicitor's report.

FINANCE DEPARTMENT – William Bechtel absent

Bill asked Kerry to point out the Budget Performance and Monthly Budget Reports provided for each department, included in the Council Members packet. This information would be used for quarterly reviews with each department.

Reminded everyone to review and give feedback on Capital Items for the April Council Meeting review.

SOLICITOR'S REPORT – Peggy Morcom

Peggy provided Council with a Solicitor's Report. She wanted to thank everyone for having her in Colleen's absence, and informed the group that Colleen would be back for the next IPMC and Council Meeting.

NEW BUSINESS

Council discussed reviewing participant contribution towards the Police Pension going forward. **A motion was made by Richard Fields, second by Ellen Burke to adopt Resolution 2013-01 Borough of Cleona Police Pension Plan – to reduce the Participant Contributions to 0% of compensation effective January 1, 2013, and continuing through and including December 31, 2013. Motion carried 5-0.**

A motion was made by Elizabeth Lindsay, second by Ellen Burke to adopt Resolution 2013-02 Disposition of records following the schedules and procedures as set forth in the Municipal Records Manual approved July 11th, 2011 as follows: 1. Accounts Payable, accounts receivable, bank statements, cancelled checks, payroll tax records and payroll time records 2004 through 2005. 2. Payroll tax records 2006 through 2008. 3. Payroll time records 2006 through 2009. Motion carried 5-0.

Cleona Borough Council Minutes

February 4th, 2013

Page 4

A copy of 2013 Humane Society Agreement was presented to Council. The agreement had new language about stray cats, and also limited pick up of stray dogs. Council decided to wait until Kerry attended a meeting scheduled for February 7th at 7:00 pm before acting on the agreement.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to get a business credit card with a \$1,000 limit for miscellaneous purchases. Motion carried 5-0.

UNFINISHED BUSINESS

Review of the Capital Projects minimum twice a year. Council will review at the April Meeting.

Ordinance 291 to amend the codified ordinances - tabled until March 2013.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to pay the bills for January. Motion carried 5-0.

A motion was made by Jim O'Connor to adjourn at 8:20 pm.

Respectively Submitted
Kerry L Rohland
Borough Manager