

March 4th, 2013

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Larry Minnich with the Pledge of Allegiance and the Lord's Prayer. Members attending were Bill Bechtel, Ellen Burke, Richard Fields, Elizabeth Lindsay, Jim O'Connor, and Sam Wengert. Also attending were Mayor Jack Hartman, Solicitor Colleen Gallo and Borough Manager Kerry Rohland.

Borough Manager Minutes were presented for February 4th, 2013. **A motion was made by Jim O'Connor, second by Ellen Burke to approve the Borough Manager's minutes for February 4th, 2013. Motion carried 7-0**

The Treasurer's report was presented for February 2013. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Treasurer's report for February 2013. Motion carried 7-0.**

FIRE COMPANY REPORT – Fire Chief Bob Moyer

For the month of February 2013 there were 21 calls with 9 in Cleona. Average turnout was 4.

Cleona Fire Company and Union Hose Fire Company are working well together. A committee is being formed to explore the structure of a possible merger/consolidation.

The Fire Company is waiting to receive the State Grant money to replace their aging 5" hose on the engine.

POLICE DEPARTMENT –Mayor Hartman

Police Chief's Report was submitted.

Mayor announced that Crime Watch was going to be revamped.

Mayor also announced that the Fulton Bank robber has been identified, and it will only be matter of time before he is apprehended.

CITIZEN'S COMMENTS

Clara Nafzinger of 208 South Center Street expressed that her and her husband are trying to make improvements to their property, but have been running into right of way and setback restrictions. She asked Council to consider reviewing and possibly changing these requirements. Larry responded that Ms. Nafzinger could request a variance with Lebanon County Planning, Zoning Officer, and present her case to the Zoning Hearing Board. Colleen said Council is in the process of reviewing ordinances.

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COUNCIL PRESIDENT'S REPORT – Larry Minnich

Larry shared with Council that he had received a copy of the 2011 Liquid Fuel Audit and gave it for Council Members to review.

Larry received a letter from EBI Consulting asking for comments on proposed modification to the cell tower in Cleona. Information will be sent to the Borough's Engineer for comment.

Larry asked Council if everyone had received a letter from the Redevelopment Authority.

Larry mentioned he had 1 building permit for Council review.

Larry would like to schedule a date with the Park and Recreation Board to plan a fundraising event.

BOROUGH MANAGER REPORT - Kerry Rohland

Borough Manager's Report was submitted and reviewed by Kerry.

SAFETY DEPARTMENT – Ellen Burke

Ellen, Bill, and the Mayor met to discuss the negotiations for the Police Contract. Ellen asked for an executive session to share initial thoughts. Ellen would like to set-up a meeting before the end of March with the Police Union.

A large oak tree needs to be brought down at 20 West Penn Avenue. Because of the tree's location to other properties, Ellen asked Council if Pheasant Street could be closed for 2 to 3 days. **A motion was made by Ellen Burke, second by Elizabeth Lindsay, to allow Pheasant Street to be closed for 2 to 3 days during the removal of the tree. Motion carried 7-0.**

PROPERTY DEPARTMENT – Richard Fields

The outside door in the District Justice Office and the rear glass doors of the Borough Hall have been repaired.

Kerry and Richard are still obtaining pricing to replace the hallway floor, as different options are being explored.

HIGHWAY DEPARTMENT – Sam Wengert

There were no major snow events in the month of February.

Sam will be meeting with Joe Hoffer to develop a comprehensive maintenance plan for the streets.

RECREATION DEPARTMENT – Jim O’Connor

On March 11th, the FFA will be doing clean-up, spreading of wood carpet, and other miscellaneous items at the Park.

Jim announced that April 6th (actually April 27th) is community clean-up day at the Park.

Jim reported that the Park and Recreation accounting (books) would be transferred to the Borough Office.

CODE ENFORCEMENT – Elizabeth Lindsay

Elizabeth reported she attended the International Property Maintenance Code (IPMC) Meeting on March 1st. The winter season is normally a slow period for code enforcement. Things are going well with main focus on collections.

FINANCE DEPARTMENT – William Bechtel

Bill presented and reviewed a Financial Report by month with Revenue in total, Expenditures by Department, and variances to budget by percentage. Report submitted by Bill.

SOLICITOR’S REPORT – Colleen Gallo

Colleen provided Council with a Solicitor’s Report.

NEW BUSINESS

A motion was made by Elizabeth Lindsay, second by Jim O’Connor to adopt the Humane Society’s 2013 Stray Housing Agreement with a quarterly \$45.00 fee per unclaimed stray animal. Motion carried 7-0.

A motion was made by Richard Fields, second by Bill Bechtel to adopt Resolution 2013-03 Municipal Retirement Trust Chief Administrative Officer (CAO). Appointing the Borough Manager (Kerry Rohland) as CAO for the Cleona Borough Police Uniform Pension as required by the Municipal Pension Plan Funding Standard and Recovery Act (Act 205 of 1984). Motion carried 7-0.

A motion was made by Jim O’Connor, second by Elizabeth Lindsay to award the Turf Mowing Contract for the 2013 Mowing Season and renewable in 2014 for the Cleona Park and the Borough Hall to the lowest qualified bidder, Stony Mills Property Management at \$ 335.00 per mowing (Borough Hall \$55; Park \$280). Motion carried 7-0.

UNFINISHED BUSINESS

Review of the Capital Projects minimum twice a year. Council was encouraged to provide Bill with updated information.

Ordinance 291 to amend the codified ordinances – A Committee was formed consisting of Colleen Gallo, Kerry Rohland, Elizabeth Lindsay, Richard Fields, and Bill Bechtel. The committee will first review ordinances on issues presented to Council (i.e. Burning – Chiminea).

A motion was made by Ellen Burke, second by Elizabeth Lindsay to pay the bills for February. Motion carried 7-0.

Council recessed into Executive Session for to review Police Contract Negotiations at 8:09 pm.

Council came back into General Session at 8:45 pm

Larry asked Kerry to invite Maxine Maser, Stanilla, Siegel, and Maser, PC to review the 2012 Audit.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to adjourn at 8:47 pm.

Respectively Submitted
Kerry L Rohland
Borough Manager