

September 9th, 2013

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Ellen Burke, President Pro-tem with the Pledge of Allegiance and the Lord's Prayer. Members attending were Bill Bechtel, Richard Fields, Elizabeth Lindsay (arrived later), Larry Minnich (arrived later) and Sam Wengert. Also attending were Mayor Jack Hartman, Solicitor Colleen Gallo and Borough Manager Kerry Rohland.

Absent: Jim O'Connor (e-mailed)

Borough Manager Minutes were presented for August 5th, 2013. **A motion was made by Sam Wengert, second by Bill Bechtel to approve the Borough Manager's minutes for August 5th, 2013. Motion carried 4-0 (Larry and Elizabeth not present).**

Ellen relinquished the chair to Larry Minnich

The Treasurer's report was presented for August 2013. Kerry reported a correction on the Treasurer's Report as follows: Park and Recreation Account Balance forward date should be July 1st, 2013 instead of August 1st, 2013. **A motion was made by Ellen Burke, second by Sam Wengert to approve the Treasurer's report for August 2013. Motion carried 5-0 (Elizabeth not present).**

FIRE COMPANY REPORT – Chief Bob Moyer's Report

In August the Fire Company responded to 22 calls, 8 in the Borough and 5 in Annville.

Chief Moyer presented to Council the new Fire Box Cards designating apparatus as 58 with a dash and a number for each piece of apparatus (coordination between Annville Fire Company, Station 5 and Cleona Fire Company, Station 8). This will allow for better utilization of equipment between the fire companies. **A motion was made by Ellen Burke, second by Sam Wengert for Larry Minnich to sign the new box card designations for the Borough. Motion carried 5-0.**

Chief Moyer asked Council if they would consider purchasing a set of turnout gear this year. **A motion was made by Ellen Burke, second by Richard Fields to purchase a set of turnout gear for the Fire Company this year. Motion carried 5-0.**

Larry questioned a bill from Lebanon County EMA for \$1,456 and what services we are receiving from them for this amount. Kerry will look into the services provided before releasing the check.

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POLICE DEPARTMENT –Mayor Hartman

Police Chief's Report was submitted.

The estimated attendance at National Night Out was 275.

Mayor acknowledged that the crosswalk was put in at Bowman's, intersection of Penn Avenue and Grant Street. The location was monitored for a couple of days with 2 people being stopped, but since then people seem to be complying.

Larry asked the status of plants being stolen and a string of burglaries in the Borough. The Mayor responded that the person has been identified on the plant thefts and trying to obtain evidence. The person responsible for the burglaries was caught and most of the stolen items were retrieved. Larry commended the Police Department for their work.

CITIZEN'S COMMENTS

No Citizen Comments

COUNCIL PRESIDENT'S REPORT – Larry Minnich

Larry inquired about whether or not the Borough's Insurance was put out on bid. Kerry responded that he had asked Zinn's Insurance for a competitive quote from another company they represent, but because of workman's comp insurance, that Selective had the lowest quote. Kerry will explore putting the Borough's insurance out on bid with other agents for the 2014 – 2015 policy year.

Larry asked if we received competitive pricing for electric cost. Kerry responded that the electric was under a two year agreement.

Kerry acknowledged that less the one quarterly payment (December) remains on the Borough building loan.

BOROUGH MANAGER REPORT - Kerry Rohland

Borough Manager's Report was submitted by Kerry.

A motion was made by Ellen Burke, second by Sam Wengert to approve the August Borough Manger's Report for August. Motion carried 5-0.

Kerry acknowledged and thanked Joe Auman and Josephine for the curb painting, and Joe and Deb for the Butterfly Garden Area.

SAFETY DEPARTMENT – Ellen Burke

A meeting with the Fire Department, the Mayor, Ellen, Larry Werner (resident), and another resident has been scheduled for September 10th at 7:00 pm as follow up to the fire

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siren issue. Ellen expressed the Fire Company did not have the ability to express their side on the siren, but leaning towards the siren being turned off except for a major event effecting the residents.

After 2 ½ months the Borough's negotiating team had received a response from the Police Union on the negotiating team's proposal. To keep the process moving the negotiating team met prior to the Council Meeting and a counter response will be sent.

PROPERTY DEPARTMENT – Richard Fields

Richard reported that everything is going OK with the property

HIGHWAY DEPARTMENT – Sam Wengert

Sam reported Penn Dot approval was received for the West Liberty Alley Project, West of North Washington Street. He is waiting for Hoffer Paving to schedule.

Because there was money saved in his budget, Sam is scheduling for crack sealing to be done this fall.

RECREATION DEPARTMENT – Jim O'Connor Absent (e-mailed)

Fall festival is scheduled for October 19th from 4 pm to 9 pm. Jim asked if the police could be onsite as much as possible during the event.

CODE ENFORCEMENT – Elizabeth Lindsay

Elizabeth reported to Council that she was exploring contract trash hauling for the entire Borough. There would be a possibility to go in jointly with other municipalities which could reduce the average cost to residents by \$30. Mayor said that this was explored a few years ago with the residents expressing at a council meeting, that they were not interested. Elizabeth reported that one trash truck traversing the streets is the equivalent of 30,000 cars traversing. A lot of wear and tear on the streets increases the maintenance on the streets. Ellen asked if someone could opt out since some people and senior citizens currently make their own arrangements and do not contract with a hauler. After further discussion, Council was not optimistic on contracted trash hauling.

FINANCE DEPARTMENT – William Bechtel

Bill presented and reviewed the Financial Variance Report including a year to date comparison to last year. Since Real Estate Tax is the only thing Council can control, Bill recommended Council should look into spending which is currently at 243.3% of Real Estate Taxes.

Larry mentioned that there seems to be a lot of work being performed on the Communication Tower. Larry was questioning if there any assessment updates

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(increases). Larry asked why some tax could be assessed on them like we do with the Franchise Fee on Comcast. Colleen reported that legislation has been passed that pre-empts local government. Colleen or Kerry will look if the assessment has been increased.

SOLICITOR'S REPORT – Colleen Gallo

Colleen provided Council with a Solicitor's Report.

Colleen had one update to her report that 20 North Washington was foreclosed and the bank has taken possession and will settle any outstanding Borough costs.

NEW BUSINESS

A motion was made by Bill Bechtel, seconded by Ellen Burke to authorize Colleen to advertise the Non-Uniform Pension Ordinance for adopting the Non-Uniform Pension Plan. Motion carried 6-0.

A motion was made by Ellen Burke, seconded by Elizabeth Lindsay to set the Rental License Rate for 2014 at \$15.00 for renewal and \$20.00 for initial applications. Motion carried 6-0. Colleen will prepare a resolution for Council to adopt at the next meeting.

UNFINISHED BUSINESS

2014 Budget Worksheets are due to Kerry by September 30th for preparation of initial budget at the October 7th Council Meeting.

The Cost Sharing Addendum to the fully executed Cooperative Memorandum of Agreement (MOA) for the SR-0422 Multi-jurisdictional Signal System (MJSS). Kerry will contact Tom Kotay for updates on the MOA and distribute to Council in September. There was no additional feedback from Council. The goal is to have all municipalities adopted the Cost Sharing Addendum by the end of October 2013.

Review of the Capital Projects minimum twice a year. No updates.

A motion was made by Elizabeth Lindsay, second by Ellen Burke to pay the bills for August. Motion carried 6-0.

A motion was made Elizabeth Lindsay, second by Ellen Burke to adjourn the meeting at 8:23 pm.

Respectively Submitted
Kerry L Rohland
Borough Manager