

March 3rd, 2014

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Larry Minnich with the Pledge of Allegiance and the Lord's Prayer. Members attending were Bill Bechtel, Ellen Burke, Don Hopple, Elizabeth Lindsay, Jim O'Connor and Sam Wengert. Also attending were Mayor Jack Hartman, Solicitor Colleen Gallo and Borough Manager Kerry Rohland.

Borough Manager Minutes were presented for February 10th, 2014. **A motion was made by Elizabeth Lindsay, second by Jim O'Connor to approve the Borough Manager's minutes for February 10th, 2014. Motion carried 7-0.**

The Treasurer's report was presented for February, 2014. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Treasurer's report for February, 2014. Motion carried 7-0.**

FIRE COMPANY REPORT – Chief Robert Moyer

For the month of February the Fire Company responded to 43 calls; 11 in the Borough, and 11 in Annville Township. Average turnout was 5.

The Fire Companies' merger committee is continuing to meet and gathering information.

Robert reported the Fire Company received a donation to purchase a siren. The location and installation is still to be determined.

The trustees of the Fire Company are in the process of obtaining prices for a mechanical combination lock.

POLICE DEPARTMENT –Mayor Hartman

Police Chief's Report submitted.

CITIZEN COMMENTS

No Comments

COUNCIL PRESIDENT'S REPORT – Larry Minnich

The Civil Service Committee had a quorum and met in February fulfilling the requirement to meet bi-annually.

Larry asked for an executive session to review two or three matters.

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Larry reported he was invited to meet with representatives from the Boards of Annville Township, North Annville Township, and South Annville Township on a monthly or quarterly basis to discuss items involving the Annville-Cleona Comprehensive Plan. Larry accepted and opened the invitation to other members of Council.

BOROUGH MANAGER REPORT - Kerry Rohland

Report submitted and reviewed.

A correction on 2014 Rental Licenses were issued through February not January.

A motion was made by Ellen Burke, second by Jim O'Connor to approve the Borough Manager's Report for February. Motion carried 7-0.

SAFETY DEPARTMENT – Ellen Burke

Ellen reported she had received a proposal from the Police Union today, March 3rd, 2014. The arbitration date is set for April 23, 2014.

In follow-up to Don Hopple's question from the previous meeting on list of people in the borough who would need assistance in case of emergency, Ellen reported after checking with the Fire Company and Lebanon County EMA that no such list exist. The Mayor had made a recommendation years ago about constructing a list, possibly obtaining the information through a form sent with the sewer bills to be returned to the Borough Office.

PROPERTY DEPARTMENT – Don Hopple

Don reported that he is exploring an additional storage building for the equipment which is currently stored in the main building.

Don is initially researching on updating the security on the exterior doors first by using a computer system (fob or card)-, and then working on the internal doors.

HIGHWAY DEPARTMENT – Sam Wengert

Sam reported that the Borough is over the snow removal budget for the year.

With the amount of snow this season, Sam has received very few complaints.

RECREATION DEPARTMENT – Jim O'Connor

Due to the snow cover, the March 10th work day at the Park for FFA has been cancelled.

The Board continues to work on the Department of Conservation and Natural Resources (DCNR) grant for submittal by April 16th.

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CODE ENFORCEMENT – Elizabeth Lindsay

.Elizabeth reported there was another property compliance on East Penn Avenue.

Elizabeth reported the vacant properties are being worked.

Due to the weather, some extensions were given to property owners.

FINANCE DEPARTMENT – Bill Bechtel

Even though the Borough is over budget for snow removal by \$3,000, Bill expressed it is one of the most important services provided to the citizens.

Bill asked Don if any headway was made on obtaining prices to replace the furnace at the Borough Hall. Since there is moratorium on street openings until August of 2015, Don believes it might be a little premature to obtain pricing.

SOLICITOR'S REPORT – Colleen Gallo

Report submitted and reviewed by Colleen.

A motion was made by Ellen Burke, second by Sam Wengert to have Colleen prepare a resolution to wave the years of service requirement for the Chief's early retirement. Motion carried 6-1 (Bill Bechtel being the no vote).

After Colleen had further discussion with Kerry, the petition to vacate East Liberty Alley by Ordinance is not required since the alley was never opened by the Borough.

Colleen found no legal ramification in having the Borough Authority managing the MS4 program. The Borough ultimately would still be responsible since the Borough would still maintain the Permit.

NEW BUSINESS

A motion was made by Elizabeth Lindsay, second by Don Hopple to appoint Adam Wolfe, Primary Voting Delegate and Donald Umberger, Alternate Voting Delegate to the Lebanon County Earned Income Tax Bureau and the Lebanon County Tax Collection Committee for 2014. Motion carried 7-0.

UNFINISHED BUSINESS

There were no updates in reviewing the Capital Projects a minimum of twice a year.

A motion was made by Elizabeth Lindsay, second by Jim O'Connor to pay the bills for February. Motion carried 7-0

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A motion was made by Jim O'Connor, second by Elizabeth Lindsay to adjourn into Executive Session at 7:47 pm.

Respectively Submitted

Kerry L Rohland

Borough Manager