

May 5th, 2014

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Larry Minnich with the Pledge of Allegiance and the Lord's Prayer. Members attending were Bill Bechtel, Ellen Burke, Don Hopple, Elizabeth Lindsay, Jim O'Connor, and Sam Wengert (left at 8:10 pm). Also attending were Mayor Jack Hartman, Solicitor Colleen Gallo and Borough Manager Kerry Rohland.

Mayor Hartman presented two awards to Officer Barta; one from the Fraternal Order of Police Lebanon Lodge 42 for Co-County Officer of the Year; the other from the National Association of Police Organizations for Honorable Mention as a Top Cop (only one in PA). Both awards were given for his work on the China Moon and Fulton Bank robberies. The Mayor also announced that on June 9th, Officer Barta will be appointed as Chief of Police of North Annville Township.

Borough Manager Minutes were presented for April 7th, 2014. **A motion was made by Jim O'Connor, second by Ellen Burke to approve the Borough Manager's minutes for April 7th, 2014. Motion carried 7-0.**

The Treasurer's report was presented for April, 2014. **A motion was made by Elizabeth Lindsay, second by Don Hopple to approve the Treasurer's report for April, 2014. Motion carried 4-0.**

FIRE COMPANY REPORT – Chief Robert Moyer (absent)

No Report

POLICE DEPARTMENT – Mayor Hartman

No report

CITIZEN COMMENTS

Shelby Swiger of 21 W. Liberty Alley presented an issue with property owner at 105 North Washington Street running a business (Lebanon Valley Roofing) out of his home and the number of his vehicles and trailer parked on the street. Council will contact Lebanon County Planning to check on this property.

HIGHWAY DEPARTMENT – Sam Wengert

Area on Elizabeth Street next to Bonnallies Auto Sales will be repaired (cut out and re-paved) by Hoffer Paving.

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Sam will be reviewing the triage list of streets for repair and cost estimate. Tentatively Sam is looking at the following: Maple Street from Center to North Garfield, North Lincoln, North Garfield, and Walnut Street from Cleona Boulevard to South Garfield Street to be done in 2015. Ellen suggested South Washington Street to be considered. Utilities and residents will be notified (year notification). Work to be scheduled during the summer before the start of school in 2015.

Shelby Swiger of 21 W. Liberty Alley mentioned about potholes in West Liberty Alley.

Since paving represents a major expense, Bill Bechtel mentioned to Sam if he had considered the Borough doing their own paving.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) BEST MANAGEMENT PRACTICES (BMP) – Josh Weaber, Steckbeck Engineer

A requirement for the MS4 Permit held by the Borough is to provide a Chesapeake Reduction Plan outlining the Borough's BMP to reduce nitrogen, phosphate, and particles coming from the Borough's storm sewers. Three BMPs were presented to Council as follows: Street Sweeping at least once a month, planting of two acres with trees at the park, and green practices – a rain garden at the Park and Borough Hall. Council would like to review and make recommendations to be presented at the June 2 Council meeting. The Borough's deadline to submit a Chesapeake Reduction Plan to DEP is July.

COUNCIL PRESIDENT'S REPORT – Larry Minnich

Larry read a letter from Greater Lebanon Refuse Authority announcing an award ceremony on June 3 at 7:00 pm for outstanding recycling accomplishments in 2013. Cleona will be one of the municipalities receiving an award. Elizabeth Lindsay was selected to receive the award in behalf of the Borough.

Larry handed a couple of building permits (sheds and sign) for Council to review.

Larry shared that an agreement is close with North Annville for police services. Colleen will review in her report the steps required to finalize the agreement. The goal is to have a July 1st effective date.

BOROUGH MANAGER REPORT - Kerry Rohland

Report submitted and reviewed.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to support the Commissioner's methodology to allocate the shortfall of Central Booking by the previous year's usage. Motion carried 6-0.

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A motion was made by Bill Bechtel, second by Ellen Burke to authorize Colleen to continue to research with Fred Wolf the Articles of Incorporation, and prepare the changes needed to allow the Authority to manage the MS4. Motion carried 6-0.

A motion was made by Jim O'Connor, second by Elizabeth Lindsay to authorize the signing of Supplementation Agreement with Keystate Publisher, Inc. to codify, supplement and revise code of ordinances not to exceed \$1,320. Motion carried 6-0

SAFETY DEPARTMENT – Ellen Burke

Ellen requested an executive session at the end of the meeting.

Ellen inquired about the street light to be installed at South Washington and Union. Kerry will check with Met-Ed's municipal representative.

Ellen wanted to thank Council for their \$2,000 contribution to the Annville Free Library.

PROPERTY DEPARTMENT – Don Hoppie

Don is looking into a free standing building to store flammables and equipment. Trying to get specs for the building. The building to be placed next to the Fire Company's Container.

RECREATION DEPARTMENT – Jim O'Connor

Jim reported that the DCNR Grant was submitted.

Park opens June 17th with the Directors hours being 9:00 am to noon, Monday through Friday.

Movie nights are set and were announced in the Newsletter.

CODE ENFORCEMENT – Elizabeth Lindsay

Elizabeth reported that there were 5 IMPC compliances for the month.

There will be two more street sweepings scheduled later in the year.

FINANCE DEPARTMENT – Bill Bechtel

Nothing to Report

SOLICITOR'S REPORT – Colleen Gallo

Report submitted and reviewed by Colleen.

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A motion was made by Elizabeth Lindsay, second by Jim O'Connor to authorize Colleen to proceed with finalizing the agreement with Attorney Bametzreider and advertise the adoption of the Ordinance for the June meeting. Motion carried 6-0.

NEW BUSINESS

To review exemptions for per capita. Council asked Bill and Kerry to review the per capita and make a recommendation.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to allow Amy Morrissey request to place a sign for the Lebanon Valley Bible Church's Freedom Fun Fair being held Saturday May 17, 2014. The sign will be taken down the evening of May 17th. Motion carried 6-0.

UNFINISHED BUSINESS

There were no updates in reviewing the Capital Projects a minimum of twice a year.

Larry asked a question about the \$850 bill for the Crown Victoria. There was discussion on the police fleet in lieu of the North Annville Agreement. A vehicle lease was budgeted in the 2014 Capital Fund. It was decided to start looking to obtain a vehicle (SUV).

A motion was made by Elizabeth Lindsay, second by Ellen Burke to pay the bills for April. Motion carried 6-0.

Elizabeth Lindsay announced that the Bike Rodeo sponsored by Crime Watch would be held May 10th at 1:30 pm.

Council adjourned into Executive Session at 8:48 pm for the Police personnel issue.

Respectively Submitted

Kerry L Rohland

Borough Manager