

# December 1<sup>st</sup>, 2014

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Vice President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Ellen Burke, Bill Bechtel (arrived 7:12 pm), Don Hopple, Elizabeth Lindsay and Sam Wengert (arrived 7:06 pm). Also attending were Mayor Larry Minnich, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Representative Maureen Gingrich presented a Pennsylvania House of Representative Memorial Citation - Resolution of Condolences of Mayor Jack Hartman. Representative Gingrich acknowledged that Mayor Hartman was a community trustee, who cared about the community he served.

Josh Weaber, Steckbeck Engineering gave an overview of the MS4 Annual Report. Josh mentioned the report contained the community outreach during the year, the submission of the Chesapeake Reduction Plan, and the future mapping of the outfall areas in the coming year.

## **APPOINTMENT TO FILL THE COUNCIL VACANT SEAT**

There were three candidates for the seat; Rhonda L. Bentz, Valorie Bowman, and Patrick Haley. Each candidate was given an opportunity to present to Council why they should be considered for the appointment.

**Ellen Burke nominated Valorie Bowman**  
**Elizabeth Lindsay nominated Patrick Haley**  
**Bill Bechtel nominated Rhonda Bentz**

**A motion was made by Ellen Burke, second by Elizabeth Lindsay to close the nominations.**

**A roll call vote was taken as follows: Don Hopple – Patrick Haley, Elizabeth Lindsay – Patrick Haley, Jim O'Connor – Patrick Haley, Sam Wengert – Rhonda Bentz, Ellen Burke – Valorie “Jamie” Bowman, and Bill Bechtel – Rhonda Bentz. Patrick Haley – 3 votes, Rhonda Bentz – 2 votes, and Valorie “Jamie” Bowman – 1 vote**

Colleen asked Council to make a motion to adopt Resolution 2014-7 appointing Patrick Haley to fill the vacant seat through December 31, 2015. **A motion was made by Elizabeth Lindsay, second by Don Hopple to adopt Resolution 2014-7. Motion carried 6-0**

**Mayor Larry Minnich gave the oath to Patrick Haley.**

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Council decided to reorganize with Jim O'Connor opening the floor for nominations for Borough Council President.

**Sam Wengert nominated Jim O' Connor.**

**Bill Bechtel nominated himself**

**Ellen Burke nominated herself.**

**A motion was made by Ellen Burke, second by Elizabeth Lindsay to close the nomination for Council President. Motion carried 7-0.**

**A roll call vote was as follows: Don Hopple – Jim O'Connor, Elizabeth Lindsay – Jim O' Connor, Patrick Haley – Jim O'Connor, Jim O'Connor- Jim O'Connor, Sam Wengert – Jim O'Connor, Ellen Burke – Bill Bechtel and Bill Bechtel – Bill Bechtel. Jim O'Connor 5 votes to Bill Bechtel 2 votes.**

The floor was opened for nominations for Council Vice President.

**Don Hopple nominated Bill Bechtel.**

**A motion was made by Ellen Burke, second by Elizabeth Lindsay to close the nominations for Council Vice President. Motion carried 7-0**

**Bill Bechtel was unanimously voted Council Vice President.**

**Jim O'Connor appointed Patrick Haley as Park and Recreation Chair. All other Council Members would be the same.**

Borough Manager Minutes were presented for November 3<sup>rd</sup> and 17<sup>th</sup>, 2014. **A motion was made by Don Hopple, second by Elizabeth Lindsay to approve the Borough Manager's minutes for November 3<sup>rd</sup> and 17<sup>th</sup>, 2014. Motion carried 7-0.**

The Treasurer's report was presented for November 2014. **A motion was made by Ellen Burke, second by Bill Bechtel to approve the Treasurer's report for November 2014. Motion carried 7-0.**

### **FIRE COMPANY REPORT – Chief Robert Moyer absent**

No report. Fire Company meets on December 2, 2014.

### **POLICE DEPARTMENT – Mayor Larry Minnich**

Report submitted by Chief Barry. Mayor Minnich will add additional information to the report (i.e. miles logged, hours for aggressive driving, etc.) His goal is for the police department to be more transparent to Council.

The Cleona Police Department currently provides 75% coverage to the Borough.

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Regarding the North Annville Contract, Mayor Minnich shared with Council there have been more responses than anticipated. Officers have received calls for Cleona when in the far reaches of North Annville and vice versa. Mayor Minnich is confident these are things that can be worked through.

If the Borough would buy the second cruiser, the officers would prefer a black one, but they had shared with the Mayor to present to Council for their consideration, foregoing the immediate purchase of a second cruiser in favor of hiring a part-time officer. This is due to an increase in volume of additional paperwork for North Annville and aggressive driving details.

There were two concerns with the new cruiser; the font and reflectivity of the graphics on the side of the vehicle, and the computer not meeting the specs as ordered and listed on the invoice. Ellen and Sergeant Rager will meet with Mark from 911 Rapid Response to resolve the issues.

Bill Bechtel made a suggestion that when the second cruiser would be purchased that the old cruiser could be used to be park in strategic places as a deterrent.

### **CITIZEN COMMENTS**

Valorie Bowman of 19 South Grant Street ask for clarification if the burden on the police department was due to the reporting or travel. Mrs. Bowman suggested if it is on the reporting end, was their consideration on hiring a part-time secretary. Larry responded that because of confidentiality, investigations, and limited access to programs it may not work.

### **Public Hearing for Comcast Renewal Franchising Comments:**

Bill is too high. New customers get better pricing than established customers, even though it is normally for a limited time.

Telephone Customer Service is poor - The response time and the friendliness of the people. Knowledge of their job. Care and concern in helping you with your problem, seem very lackadaisical.

Service technicians provide good service.

Colleen explained that the franchise fees are based on percentage of the services (gross revenues) that are included in the calculation.

A request was made for free Wi-Fi at the Cleona Playground.

Next step will be for Colleen to provide the comments, and for her to review a draft agreement produced by the Cohen group before it would be presented to Comcast.

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### **COUNCIL PRESIDENT'S REPORT – Jim O'Connor**

Since Jim was newly appointed, he had no report.

### **BOROUGH MANAGER REPORT - Kerry Rohland**

Kerry reported that he was preparing the budget for the final reading.

Kerry also has been working with Scott Rights and Bryan Hoffman in gathering information for the MS4 and assisting on developing the transition plan for MS4 to the Borough Authority.

Joe and John are getting the equipment ready for snow removal. They have been doing sign replacement.

Second notices for the Sewer have been sent.

### **SAFETY DEPARTMENT – Ellen Burke**

Ellen has located two vehicles (a white and black one) which could be picked up immediately with a cost of \$27,700. To put the cruiser into service it would take 8 weeks for 911 Rapid Response to order and install the equipment.

**A motion was made by Elizabeth Lindsay, second by Sam Wengert to table the purchase for a while to see what comes down the pike this year financially with the retirement of the Chief and other issues. Motion carried 5-2 with Ellen Burke and Bill Bechtel voting no.**

Mayor Minnich inquired about the set-up of the Fire Boxes, and asked Ellen for clarification on the line officers for Annville and Cleona Fire Companies. Ellen explained operationally they are operating under Fire District 58, but financially they remain separate. The Mayor was concern that the Cleona Residents are not aware of this change. Don Hopple asked what benefit would be gained if they would go further. Ellen explained the benefit of sharing manpower, but explained that nothing has been determined on the business structure. Colleen said there would be a benefit when applying for grants (multi-jurisdictional).

### **PROPERTY DEPARTMENT – Don Hopple**

Don believes the driveway at the Fire Company is usable and would be advantageous to wait to replace until the streets are scheduled to be repaved.

The keying for security will be completed this week.

The painting of the south side of the building is on hold until late spring.

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One of the security lights has been replaced in the back with the other light above the police garage scheduled to be replaced. Don explained that the contractor will be contacted to increase the amount of light provided by the unit at the back entrance.

After talking to the contractor, if we would get a period of 2 to 3 days favorable weather, the windows on the eastside of District Justice Office could be done. Repointing maybe delayed due to weather.

### **HIGHWAY DEPARTMENT – Sam Wengert**

Sam indicated the weather has been working in our favor so far as snow removal. Especially since there is no money left in the 2014 snow removal budget.

Sam is working on obtaining real-time estimates on the areas selected to be repaved next year to maybe take advantage of non-prevailing wage bids, and get more bidders involved.

### **RECREATION DEPARTMENT – Jim O'Connor**

Work has started on the Department of Conservation and Natural Resources DCNR Grant.

### **.CODE ENFORCEMENT – Elizabeth Lindsay**

We are getting compliance with occupied properties. Vacant properties are the biggest problem with the dumping of trash and break-ins. Police are working on these properties. Currently trying to work with banks to get items fixed on vacant properties.

Leaf clean-up continues.

### **FINANCE DEPARTMENT – Bill Bechtel**

Bill report will be the reading of the budget and adoption under new business.

### **SOLICITOR'S REPORT – Colleen Gallo**

Report submitted by Colleen.

### **NEW BUSINESS**

**A motion was made by Ellen Burke, second by Bill Bechtel to adopt the 2015 Budget as read. Motion carried 7-0.**

**A motion was made by Bill Bechtel, second by Elizabeth Lindsay to adopt Ordinance #306 – setting the Real Property Tax Rate at no increase for the year**

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**2015 at 2.77 mills, and providing a discount for early payment and a penalty for late payment. Motion carried 7-0.**

**A motion was made by Elizabeth Lindsay, second by Don Hopple to approve the 2015 Council meeting dates, and authorization to advertise. Motion carried 7-0.**  
They will be advertised with the Authority and Park and Recreation 2015 meeting dates.

**A motion was made by Bill Bechtel, second by Ellen Burke to appoint the following: Zachary Teisher – Park and Recreation Board 2019, Patrick Brewer – IPMC Appeals Board 2017, Lebanon County Planning – Zoning Officer 2015, Kerry Rohland – Borough Secretary/Treasurer 2015, Lebanon County Treasurer – Delinquent Real Estate Tax Collector 2015, Metro Bank and Fulton Bank – Depositories for the Borough 2015, Kerry Rohland – Open Records Officer 2015, Jim O’Connor – Alternate Open records Officer 2015, Jim Bentz – Zoning Hearing Board 2017, John Ditzler – Civil Service 2018, Brian Burke – Civil Service 2020, Don Hopple – Civil Service 2017 and Gene Montgomery – Planning Commission 2017. Motion carried 7-0.**

**UNFINISHED BUSINESS**

Purchase of second cruiser was discussed under Ellen’s report.

Reviewing the Capital Projects a minimum of twice a year. No report.

**A motion was made by Elizabeth Lindsay, second by Sam Wengert to pay the bills for November. Motion carried 7-0.**

Mayor Minnich informed Council that Tom Foltz a former Mayor and Council member had passed, and Richard Fields is back home.

**A motion was made by Ellen Burke, second by Elizabeth Lindsay to adjourn the meeting at 9:12 pm.**

Respectively Submitted  
Kerry L Rohland  
Borough Manager