

# February 2, 2015

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Ellen Burke, Patrick Haley, Don Hopple, Elizabeth Lindsay, and Sam Wengert. Also attending were Mayor Larry Minnich, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Absent: Bill Bechtel

Borough Manager Minutes were presented for January 5<sup>th</sup>, 2015. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Borough Manager's minutes for January 5<sup>th</sup>. Motion carried 6-0.**

The Treasurer's report was presented for January 2015. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Treasurer's report for January 2015. Motion carried 6-0.**

## **LEBANON VALLEY DESTINATION MARKETING ORGANIZATION – Mary Foltz**

Mary shared with the Council that Lebanon Valley Destination Marketing Organization was selected by the County Commissioners to market Lebanon County using money collected from a 3% Room Tax on local lodging establishments. Law requires that 51% of the Lebanon County's population support this selection. The goal is to get 100% support. Motion on Resolution 2015-01 recorded under new business.

## **FEASER'S LOT ADDITION FROM LANDS OF HARRY ZERMAN – Brent McFeaters**

Brent shared with Council that a year ago a subdivision plan was presented to Council for this lot. Because of all the cost involved (sewer and water hook-up cost, bonding, etc.), Mr. Zerman accepted the offer from the Feasers' to record it as a lot addition. Unusual circumstances since the lot is not adjacent to the Feasers' property. Lebanon County Planning and the Borough's Planning Commission approved the lot addition to be held in common with the Feasers' property on 547 East Maple Street. Motion under new business.

## **FIRE COMPANY REPORT – Chief Robert Moyer**

No Report

## **POLICE DEPARTMENT – Mayor Larry Minnich**

Larry reviewed the Chief's report with Council.

## **Cleona Borough Council Minutes**

**February 2, 2015**

**Page 2**

Larry requested a brief executive session at the end of the meeting for a few personnel issues. No decisions will be made afterward.

Larry shared information with Council on gas consumption comparison to last year and payroll variances to budget.

Two computers for the cars are here and ready for Lebanon EMA program.

Chevy Impala will be fitted for the new computer and measurements taken for the graphics for the Ford Interceptor.

Kerry shared the benefits of a phone system to resolve the police requested multiple voice mailboxes. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the purchase of a phone system not to exceed \$3,000. Motion carried 6-0.**

### **CITIZEN COMMENTS**

No Comments.

### **COUNCIL PRESIDENT'S REPORT – Jim O'Connor**

The Committee looking into hiring of a Chief had an initial meeting. Jim requested an executive session to discuss preliminary information.

### **BOROUGH MANAGER REPORT - Kerry Rohland**

Report submitted and reviewed by Kerry

### **SAFETY DEPARTMENT – Ellen Burke**

Ellen inquired who on Council had completed NIMS training. As the Council members complete their training, a copy of their certificate should be provided, to be maintained in the Borough Office.

### **PROPERTY DEPARTMENT – Don Hopple**

The cost to fix the furnace was expensed this month, but amortized over the life of the circulator pumps is small.

The electrical work was completed in the District Justice Office. The panel box that feeds the District Justice Office is now maxed out.

**HIGHWAY DEPARTMENT – Sam Wengert**

Snow removal has gone very good with very few complaints. Since after one of the storm the residents were putting snow on the streets, Sam asked the press to report that putting snow on the street is not allowed and could result in a fine.

Sam complimented Annville Township for helping with the salting while the Borough vendor's equipment was down.

Sam estimated to pave the following streets: North Lincoln, East Maple from Center to Garfield, and South Washington Street, would cost a little under \$100,000. Because of the amount, Sam is anticipating there will be more bidders for this size project, thus being more competitive. Sam is working on a long range plan for the streets. Annville purchased a tar wagon from Hoffer Paving, and will assist us to better maintain our streets.

**RECREATION DEPARTMENT – Patrick Haley**

The Park & Recreation Board is working on the configuration of a storage building that could include the Baseball Association.

Movies will be selected at the next Park & Recreation Meeting.

On March 16<sup>th</sup>, if the snow has melted, the Future Farmers of America will be volunteering to spread playground mulch at the Park.

**CODE ENFORCEMENT – Elizabeth Lindsay**

The International Property Maintenance Committee met on January 30<sup>th</sup>, 2015 with Chris reviewing updates including possible funding available for code enforcement and legislation providing more tools to assist enforcement. The Borough is already meeting future state requirements for code enforcement. A new Notice of Violation form is being developed to handle smaller violations, i.e. rubbish, weeds and high grass.

A motion is under new business to appoint Code Enforcement Officers for 2105.

**FINANCE DEPARTMENT – Bill Bechtel absent**

No report

**SOLICITOR'S REPORT** – Colleen Gallo

Report submitted by Colleen.

**A motion was made by Ellen Burke, second by Elizabeth Lindsay to authorize Colleen to prepare and advertise the necessary documents to adopt the amendments to the Police Retirement Plan for the March meeting. Motion carried 6-0.**

**NEW BUSINESS**

**A motion was made by Ellen Burke, second by Don Hopple to approve the lot addition containing 7,500 sq. ft. in area from lands of Harry Zerman (Deed #2023-8875) to adjacent lands on the south side of Pine Street owned by Charles & Deann Feaser (Deed #357-902) and the Planning Waiver & Non-Building Declaration. Motion carried 6-0.**

**A motion was made by Don Hopple, second by Sam Wengert to adopt Resolution 2015-01 – in support of designating Lebanon Valley Destination Marketing Organization as the Tourism Promotion Agency for Lebanon County. Motion carried 6-0.**

**A motion was made by Ellen Burke, second by Sam Wengert to approve the signing of the 2015 Traffic Signal Maintenance agreement with C.M. High, Inc. for \$700.00. Motion carried 6-0.**

**A motion was made by Elizabeth Lindsay, second by Ellen Burke to appoint Chris Miller and Brad Double, BCI Code Compliance as Code Enforcement Officers for 2015. Motion carried 6-0.**

**UNFINISHED BUSINESS**

Reviewing the Capital Projects a minimum of twice a year. No report.

**A motion was made by Ellen Burke, second by Elizabeth Lindsay to pay the bills for January. Motion carried 6-0.**

**A motion was made by Elizabeth Lindsay, second by Ellen Burke for Council to adjourn the meeting into Executive Session for Police Personnel Issue at 7:55 pm.**

Respectively Submitted  
Kerry L Rohland  
Borough Manager