

# March 7<sup>th</sup>, 2016

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Ellen Burke, Patrick Haley, Don Hopple, Elizabeth Lindsay and Sam Wengert. Also attending were Mayor Brian Burke, Chief Jeffrey Farneski, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Borough Manager Minutes were presented for February 1<sup>st</sup>, 2016. **A motion was made by Bill Bechtel, second by Sam Wengert to approve the Borough Manager's minutes for February 1<sup>st</sup>, 2016. Motion carried 7-0.**

The Treasurer's report was presented for February 2016. **A motion was made by Don Hopple, second by Ellen Burke to approve the Treasurer's report for February 2016. Motion carried 7-0.**

## **FIRE COMPANY REPORT – President Mike Hughes or Chief Robert Moyer**

No Report

## **POLICE DEPARTMENT – Mayor Brian Burke and Chief Farneski**

Reported submitted and reviewed by Chief Farneski.

Chief Farneski recommended that the Crime Watch Bank Accounts should be closed and placed under the Borough Office oversight. Elizabeth recommended that a total review of the Crime Watch Program should be done. The money will be brought back to the Borough for transparency.

Chief Farneski has been controlling the overtime hours.

## **CITIZEN COMMENTS**

No comments.

## **COUNCIL PRESIDENT'S REPORT – Jim O'Connor**

Jim asked Council members to submit a one page 3 year plan (Initiatives, Where you want to go, Capital needs, Budgets, etc.)

## **BOROUGH MANAGER REPORT - Kerry Rohland**

Report submitted and reviewed. Council directed Kerry and Colleen to continue to gather information about the per capita and tax collection.

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### **FIRE COMPANY/ EMERGENCY MANAGEMENT DEPARTMENT – Ellen Burke**

Kerry will be sending a letter to Lebanon EMA designating Ellen as Cleona's local coordinator.

Fire Company merger meetings are being held the third Thursday of the month. People from the State are coming to present items to the different committees. Water Works will be part of the meetings and have committed to participate for one year.

### **PROPERTY DEPARTMENT – Don Hopple**

Re-lamping of the Borough and Fire Company continues to move forward with the materials ordered, and an expected deliver date by the end of the month. A schedule for installation will be developed.

### **HIGHWAY DEPARTMENT – Sam Wengert**

Sam has not heard back from FEMA on reimbursement for snow removal.

Sam is planning to pave East Maple from Center to Garfield, North Lincoln, and North Garfield this summer. A possible smaller project might be scheduled for later in the year.

### **RECREATION DEPARTMENT – Patrick Haley**

The DCNR Bids were received with the low bidder being Premier Construction. Since their bid was \$37,000 over the budgeted amount, Pat, Kerry, and the Park and Recreation Board will be reviewing for possible alternatives to meet the budget. Elizabeth asked to be informed on the construction, since she has been working with the Elementary School Principal.

There were 30 FFA Students today to spread 100 yards of mulch, plus pick-up trash and other debris.

**A motion was made by Patrick Haley, second by Elizabeth Lindsay to appoint Holly Betz to the Park and Recreation Board with a term ending 2021. Motion carried 7-0**

A Certificate of Recognition was received for the Young Lungs at Play program.

Movie Nights are as follows: June 17<sup>th</sup> – Minions; July 15<sup>th</sup> – The Good Dinosaur; and August 17<sup>th</sup> – Hotel Transylvania 2.

### **CODE ENFORCEMENT/POLICE DEPARTMENT – Elizabeth Lindsay**

A contact has been establish with 6 West Chestnut. A payment was received on a current bill.

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On vacant properties, contact was made and information received on current status.

There was a structure fire at 33 North Center Street.

With spring around the corner, code enforcement will pick-up.

**FINANCE DEPARTMENT – Bill Bechtel**

Bill reported that everybody is under budget except the Highway Department. If we get reimbursement for snow removal, the Borough could be \$20,000 ahead of budget.

**A motion was made by Bill Bechtel, second by Ellen Burke to move the Borough Funds from First National Bank to Fulton Bank, approve online banking, and a Borough credit card with \$1,000 credit limit. Motion carried 7-0.**

**SOLICITOR'S REPORT – Colleen Gallo**

Report submitted by Colleen.

Colleen recommended that a committee should be formed to start discuss of a multi-year contract.

Executive Session to discuss a grievous personnel issue.

**NEW BUSINESS**

**A motion was made by Don Hopple, second by Ellen Burke, to adopt Resolution 2016-01 disposing of accounts payable, accounts receivable, bank statements, cancelled checks, payroll tax records, and payroll time records for January 1, 2008 through December 31, 2008, measuring 2.2 cubic feet. Motion carried 7-0.**

**A motion was made by Ellen Burke, second by Pat Haley, to adopt Resolution 2016-02 authorizing Council members to participate in Borough Council Meeting by telephone provided a quorum is physically present. Motion carried 7-0.**

**A motion was made by Ellen Burke, second by Pat Haley, to adopt Resolution 2016-03 supporting the Swatara Sojourn Canoeing and Clean-up Trip to be held May 7<sup>th</sup> & 8<sup>th</sup> of the year 2016, and encouraging their efforts. Motion carried 7-0.**

**A motion was made by Elizabeth Lindsay, second by Ellen Burke, to appoint Adam Wolfe as 2016 Annville-Cleona voting representative, and Don Umberger as 2016 Annville-Cleona alternate voting representative for the Lebanon County Tax Collection Committee (TCC) and the Lebanon County EIT. Motion carried 7-0.**

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**UNFINISHED BUSINESS**

National Incident Management Systems (NIMS) Training (100, 200, 700, 800) remains on unfinished to serve as a reminder to Council to complete the training.

Reviewing the Capital Projects a minimum of twice a year. There was no report.

**A motion was made by Elizabeth Lindsay, second by Don Hopple to pay the bills for February. Motion carried 7-0.**

**Council adjourned into executive session at 7:52 pm for grievance involving a personnel issue.**

Respectively Submitted

Kerry L Rohland

Borough Manager