

DIRECT PAYMENT AUTHORIZATION FORM

We are pleased to offer you a new service; Direct Payment Plan. Now you can have your payment deducted automatically from your checking or savings account.

The Direct Payment Plan will help you in several ways:

1. It saves time – fewer checks to write and mail
2. Helps pay your bills in a convenient and timely manner
3. Your payment is always on time; no late charges.
4. It saves postage
5. It's easy to sign up for, and easy to cancel.

Here's how the Direct Payment Plan works: You authorize regularly scheduled payments to be made from your check or savings account. Then just sit back and relax. Your payments will be made automatically on the specified day and proof of payment will appear on your bank statement.

The Direct Payment Plan will remain in effect until you notify us in writing to terminate the authorization. We will notify you of your payment amount at least ten (10) days before the effective payment date. The Direct Payment Plan is dependable, flexible, convenient, and easy. To take advantage of this service, complete the attached authorization and return it to us.

Indicate whether your payment will be deducted from your checking or savings account by marking the box to the left of the account type. Fill in your name, financial institution's name and location and today's date. Attach a voided check for verification or fill in your bank account number and routing number.

I authorize Cleona Borough Authority to initiate electronic debit entries for payment of my sewer account to my:

Checking Account

Savings Account

I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law. This authority will remain in effect until I have cancelled it in writing.

Name: _____ Account Number: _____

Date: _____ Phone Number: _____

Address: _____

Financial Institution Name: (Please print) _____

Account Number at Financial Institution: _____

Financial Institution Routing Number: _____

Financial Institution City and State: _____

Signature: _____