

## **April 5, 2023**

The regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman, Matt Ditzler, Ashlea Good, Bryan Hoffman and Les Powell. Also attending were Scott Rights, Steckbeck Engineering; Amy Leonard, Henry & Beaver; and Melody Vanderveer, Borough Manager.

The meeting was called to order at 7:30 p.m. by Chairman Bryan Hoffman

### **APPROVAL OF MINUTES AND TREASURER'S REPORT:**

**Motion by Ashlea Good, seconded by Matt Ditzler, to approve the minutes of the March 1, 2023, meeting. Motion carried.**

**Motion by Les Powell, seconded by Sue Bowman, to approve the March, 2023 Treasurer's Report. Motion carried.**

**Motion by Sue Bowman, seconded by Matt Ditzler, to pay the bills for the month of March, 2023.**

### **CITIZENS COMMENTS:**

No citizens logged into the meeting

### **ENGINEERING REPORT: Scott Rights**

***Dairy Road Storm Sewer:*** UGI is working on the design to lower the gas main on Dairy Road at no cost. Scott has not received a further update on the status of this work.

***Elizabeth Street & East Penn Avenue:*** Survey work was completed picking up rim and invert elevations of the existing inlets and catch basins east of Elizabeth Street, Rosemont Avenue and Liberty Alley. Scott will now begin evaluating options for alleviating storm water that always collects in that area.

***LCSC Projects: Quittapahilla in Cleona;*** A drone was flown along the Quittapahilla Creek in March to get an aerial view of the streambank. Consents to enter properties in North Cornwall have been obtained. Steckbeck will now begin work on a preliminary design. When that is completed, a meeting will be scheduled with the property owners along the Quittapahilla to provide them with an overview of the project and their responsibilities.

***Quittapahilla at the 22<sup>nd</sup> Street Bridge Area;*** Construction is scheduled to start in June.

***North Cornwall Pump Station:*** North Cornwall has made application for their PADEP permit. Bid documents are being put together.

***Chapter 94 Report:*** The final report was completed and forwarded to COLA's engineer on March 13<sup>th</sup>.

**PUMP STATION REPORT:** Les Powell

The pump station is running well. Flows are down.

**SECRETARY'S REPORT:** Melody Vanderveer

Balances as of March 31, 2023 was a net of (\$7,627.13): \$2,144.36 for wastewater and (\$9,771.49) for stormwater. This was due to Norfolk Southern paying their full stormwater fee for the year in advance, as well as property owners along Hill Church and Tunnel Hill Roads doing likewise. The balance due for wastewater is mainly because of 420 East Walnut Street and 16 Willow Avenue. Next billing will go out April 10, 2023.

**SOLICITOR'S REPORT:** Amy Leonard

**Motion to create Resolution #2023-03 to execute the amendment to the loan to modify the loan from a LIBOR loan to a SOFR loan for Church of Christ Homes. Motion by Matt Ditzler, seconded by Les Powell. Motion carried. A copy of this Resolution is attached to these Minutes.**

**Motion by Sue Bowman, seconded by Ashlea Good to approve the amendment to the loan for the United Church of Christ Homes. Motion carried.**

**NEW BUSINESS:**

Turf mowing bid documents were advertised along with the Borough and Cleona Park, as has been done in the past. After discussion of the two bids that were submitted, **motion by Les Powell, seconded by Ashlea Good to reject all bids. Motion carried.** Melody will send the bids and bidding documents to Amy for her review, since the cost for the 27 mowings per year at the pump station is well below the threshold for having to bid this contract.

**UNFINISHED BUSINESS:**

No unfinished business was discussed

Since there was no other business to be discussed, motion to adjourn the meeting by Ashlea Good at 8:09 p.m.

Respectfully submitted:

Melody Vanderveer  
Cleona Borough Authority