

**August 7, 2024**

The regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman, Matt Ditzler, Ashlea Good, Bryan Hoffman, and Les Powell. Also attending were Scott Rights, Steckbeck Engineering; Amy Leonard, Solicitor; Jonathan Johnson, Borough Manager and Melody Vanderveer, Borough office. The meeting was called to order at 7:32 p.m. by Chairman Bryan Hoffman.

**APPROVAL OF MINUTES, TREASURER'S REPORT AND BILLS:** Motion by, Mr. Powell, seconded by Ms. Good, to approve the minutes of the June 5, 2024, meeting. Motion carried.

Motion by Ms. Bowman, seconded by Mr. Ditzler, to approve the Treasurer's Reports for June and July 2024. Motion carried.

Motion by Ms. Bowman, seconded by Ms. Good, to pay the bills for the months of June and July 2024. Motion carried with Les Powell abstaining.

**CITIZENS COMMENTS:** No citizens attended the meeting.

**ENGINEERING REPORT:** Scott Rights-

UGI Lowering Gas lines: Mr. Rights informed the Board that UGI obtained a street cut permit in late June. He also said that there is no firm date when construction will begin. Once the project completion date is known, the Authority can identify and coordinate its bid opening dates.

Stormwater Consortium Projects. There are design right-of-way agreements for Cleona properties except for 420 E. Walnut Street (Yates) and 225 E. Locust Streets (Hitz). On the North Cornwall side of the Quittaphahilla, there are agreements in place except for 3300 Oak Street (Kreider) and 540 South Mill Street (Konevitch). According to Mr. Rights, North Cornwall was given permission to cut out the end properties from the project (Yates and Konevitch).

Mr. Rights also commented that the 22<sup>nd</sup> Street project is still not meeting aesthetic standards; the August 26 Consortium meeting on August 26 will discuss next steps.

Wastewater

Mr. Rights indicated North Cornwall Township approved a \$4.064 million bid for the Dairy Road pumphouse upgrade. With the purchase of the pumps, the total project costs should be \$4.893 million. Mr. Rights said that North Cornwall Township received a \$1 million H<sub>2</sub>O grant from the Pennsylvania Department of Community and Economic Development. He explained that the Cleona Authority's share of the construction project is 3.38 percent, or approximately \$120,00 to 130,000.

To finance the project, North Cornwall Township will issue a 20-year bond, with other municipalities and authorities invited to participate in the bond. Authority members then discussed the pros and cons of pursuing bond financing. Mr. Rights asked that a final decision about participating in the bond be made at the Authority's September 5<sup>th</sup> meeting. Ms. Leonard said that she will provide information on Cleona's share of the bond (see attached.)

Ms. Good asked Mr. Rights whether the Authority was responsible for the project's engineering fees. Mr. Rights said that engineering fees were included in the project's total costs. Ms. Good then asked if the H<sub>2</sub>O grant will lower what Authority's owes for the project. Mr. Rights said that it could, on a pro-rated basis, lower the share of the Authority's contribution.

**PUMP STATION REPORT: Les Powell**

Mr. Powell's report is attached. Mr. Powell reported receiving nine PA One Calls in July and one inspection of a new lateral at 216 Union Alley. Mr. Powell said that the pumps are working well. He noted that the flows were low in July because of the dry weather. Ms. Vanderveer asked Mr. Powell about a permit for 609 East Penn Avenue; Mr. Powell noted he talked to the gentleman and they were redoing a service.

**SECRETARY'S REPORT: Jonathan Johnson**

Balance of as of July 31: \$80,419.88; Wastewater = \$64,897.49; Stormwater = \$15,522.39. Total billed July 10, 2024 = \$145,076.29

**SOLICITOR'S REPORT - Amy Leonard**

Ms. Leonard said that the properties at 420 E. Walnut Street and 236 East Penn Avenue have new owners from the Sheriff Sale.

**UNFINISHED BUSINESS**

DEP Permit Cycle: Mr. Hoffman reported he has not heard whether the Pennsylvania Department of Environmental Protection (DEP) will extend the permit cycle.

Ms. Leonard noted that a property appraisal was done of Kreider property. While the appraisers were not allowed on the property, they were able to make a value estimate from the public right-of-way. Ms. Leonard indicated the estimate would be a useful starting point for negotiations if Eminent Domain proceedings became necessary.

Ms. Good asked if a letter should be sent to the residents of Christian Street about the project's status. After a discussion, it was agreed to wait and see whether the DEP permit will be extended.

Fulton Bank and Jonestown Bank CD Rates: Mr. Hoffman said he has gathered information about the bank CD rates and will do additional research for consideration at the September meeting.

**NEW BUSINESS**

Mr. Hoffman stated he will begin working on the Authority's 2025 budget. He also mentioned that Mr. Johnson will provide a short demographic overview of Cleona at the next meeting.

With no further business to discuss, Ms. Good made a motion to adjourn the meeting at 8:21 pm.

Respectfully submitted.  
Jonathan Johnson