

December 6, 2023 Minutes

A regular meeting of the Cleona Borough Authority was held in person on the above date. Members attending were Sue Bowman, Ashlea Good, Bryan Hoffman and Les Powell; Matt Ditzler was absent. Also attending were Scott Rights, Steckbeck Engineering; Amy Leonard, Henry & Beaver; and Melody Vanderveer, Borough Manager.

The meeting was called to order at 7:40 p.m. by Chairman Bryan Hoffman.

APPROVAL OF MINUTES AND TREASURER'S REPORT:

Motion by Les Powell, seconded by Ashlea Good to approve the minutes from the November 1, 2023 meeting. Motion carried

Motion by Sue Bowman, seconded by Ashlea Good to approve the Treasurer's report for November 2023. Motion carried

Motion by Ashlea Good, seconded by Sue Bowman to pay the bills for November 2023. Motion carried.

CITIZENS COMMENTS:

No citizens attended the meeting.

ENGINEERING REPORT: Scott Rights

Quittapahilla in Cleona: The residents of 254 South Christian and 220 South Christian attended the restoration meeting. Both residents have outfalls on their properties that have been neglected. Scott is hoping repair of the outfalls can be combined in the streambank project. Scott will meet with them next week along with any Authority members who wish to attend. Darren Heisey also met with Pat Haley, Park & Rec board member, to walk the Quittie along the park property. Scott believes the project will end up being a hybrid between a floodplain and streambank restorations.

Dairy Road stormwater project: This project is on hold until UGI lifts their moratorium on projects.

Dairy Road Pump Station Project: North Cornwall received their permit from DEP and will go out to bid for the project in hopes of work getting underway in the Spring of 2024. Cleona has 346 EDUs in the Dairy Road pump station. Scott will let ACT One know we want to keep those EDUs in the new pump station.

PUMP STATION REPORT: Les Powell

The pump station is running well.

SECRETARY'S REPORT: Melody Vanderveer

Balance as of November 30, 2023, was \$10,461.70. Total billed for the 3rd quarter of 2023 on October 10, 2023, was \$152,372.95. Three abandoned properties, 236 W. Penn, 420 East Walnut and 16 Willow Avenue make up the majority of the outstanding balance.

Melody suggested the stormwater account reimburse the revenue & operations account for general administration fees at the end of each year, including a percentage of the previous balance, until the funds owed to the revenue & operations from prior years is paid off.

SOLICITOR'S REPORT – Amy Leonard

Amy sent out 30-day notices to three customers that have a stormwater balance in excess of three quarters overdue.

NEW BUSINESS:

Motion to approve the 2024 sanitary and stormwater budget by Sue Bowman, seconded by Ashlea Good. Motion carried.

Motion to approve having Stanilla, Siegel & Maser perform the 2023 audit at a cost of \$6,300 by Sue Bowman, seconded by Les Powell. Motion carried.

Motion to approve the proposed 2024 meeting dates by Ashlea Good, seconded by Les Powell. Motion carried. A copy of these meeting dates is attached herewith.

The Authority recessed into executive session at 8:45 p.m. for the purpose of discussing contract negotiations. Les excused himself from the meeting.

The Authority reconvened from executive session at 9:29 p.m. It was the consensus of the Authority members that Chairman Hoffman be authorized to continue further negotiations with Annville Township regarding a contract for sanitary and storm sewer maintenance services.

Motion by Sue Bowman to adjourn the meeting at 9:41pm

Respectfully submitted,

Melody Vanderveer