

December 7, 2022

The regular meeting of the Cleona Borough Authority was held in person on the above date. Members attending were Sue Bowman, Matt Ditzler, Ashlea Good, Bryan Hoffman and Les Powell. Also attending was Scott Rights, Steckbeck Engineering; Amy Leonard, Henry & Beaver; and Melody Vanderveer, Borough Manager.

The meeting was called to order at 7:30 by Chairman Bryan Hoffman

APPROVAL OF MINUTES AND TREASURER'S REPORT:

Motion by Les Powell, seconded by Matt Ditzler, to approve the minutes of the November 2, 2022 meeting. Motion carried.

Motion by Sue Bowman, seconded by Matt Ditzler, to approve the Treasurer's Report for November, 2022. Motion carried.

Motion by Les Powell, seconded by Ashlea Good, to pay the bills for the month of November, 2022.

CITIZENS COMMENTS:

No citizens attended the meeting.

ENGINEERING REPORT: Scott Rights

Dairy Road Storm Sewer: Woodland Contractors exposed the buried stormwater inlet. Scott feels that pipe was crumbling at some point because there was a metal plate covering it. Scott is working on the final design and bid documents for the January Authority meeting. Scott proposes replacing the box, burying it deeper and extending it out further, since there is a nice pitch on Dairy Road.

South Grant Street: The concrete panels have been fabricated. Custer hopes to set the panels sometime during December.

100 North Harris Street: This project is complete and Woodland Contractors submitted their pay request for \$29,193.30, which has been approved by the Lebanon County Stormwater Consortium. Our consideration of that pay request is under the New Business heading of these minutes.

22nd Bridge Floodplain Project: Plans are to start in the Spring of 2023. The Authority suggested having the project publicized in the newspaper and perhaps on television news to let residents see how their stormwater fees are being used.

Quittapahilla Floodplain Restoration Project: Scott reported his office has a drone and would like to use it at no cost to video the Quittapahilla project for establishing a base view. A notice will be included in Cleona's January newsletter alerting residents to the drone activity.

PUMP STATION REPORT: Les Powell

Pump station is running well.

SECRETARY'S REPORT: Melody Vanderveer

Balance as of November 30, 2022 was \$9,125.60. Les will post water shut-off notices for the remaining delinquent customers on December 12. Amy will send out a letter to the two residents that have delinquent stormwater.

SOLICITOR'S REPORT: Amy Leonard

Amy had nothing further to report beyond some items in new and unfinished business.

NEW BUSINESS:

Motion to approve payment to Woodland Contractors in the amount of \$29,193.30 for the 100 North Harris Street project by Les Powell, seconded by Matt Ditzler. Motion carried. The Lebanon County Stormwater Consortium will reimburse the Authority in full.

Motion to approve the stormwater credit application for 100 North Harris Street by Matt Ditzler, seconded by Les Powell. Motion carried.

Motion to approve Resolution #2022-04, amendment to the Lebanon County Stormwater Consortium intergovernmental agreement by Sue Bowman, seconded by Les Powell. Motion carried.

Motion by Sue Bowman, seconded by Ashlea Good to approve Stanilla, Siegel & Maser for the 2022 audit at a cost of \$5,200.00. Motion carried.

Motion to approve the attached 2023 meeting dates by Les Powell, seconded by Sue Bowman. Motion carried.

UNFINISHED BUSINESS:

Amy led the Authority members through a sample fee resolution to update fees for permits, inspections and late fees. She will draft a new resolution for approval at the January Authority meeting.

Since there was no other business to be discussed, motion to adjourn the meeting by Sue Bowman at 9:23pm

Respectfully submitted:

Melody Vanderveer
Cleona Borough Authority