

February 1, 2023

The regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman, Matt Ditzler, Ashlea Good, Bryan Hoffman and Les Powell. Also attending were Scott Rights, Steckbeck Engineering; Amy Leonard, Henry & Beaver; and Melody Vanderveer, Borough Manager.

The meeting was called to order at 7:32 p.m. by Chairman Bryan Hoffman

APPROVAL OF MINUTES AND TREASURER'S REPORT:

Motion by Matt Ditzler, seconded by Ashlea Good, to approve the minutes of the January 4, 2023 meeting. Motion carried.

Since the interest on the money market fund on the December, 2022 treasurer's report was incorrect, a motion was made by Sue Bowman, seconded by Les Powell to approve the amended December, 2022 Treasurer's Report. Motion carried.

Motion by Ashlea Good, seconded by Les Powell to approve the January, 2023 Treasurer's Report. Motion carried.

Motion by Sue Bowman, seconded by Matt Ditzler, to pay the bills for the month of January, 2023. Motion carried with Les abstaining.

CITIZENS COMMENTS:

No citizens attended the meeting

ENGINEERING REPORT: Scott Rights

Dairy Road Storm Sewer: L&N Zimmerman's proposal came in at \$1,263.00, so Scott scheduled them to hydro-excavate the pot hole, gas main and water lateral for this project on February 7, 2023 to see where they fall and whether Scott needs to make any design adjustments.

South Grant Street: The project is complete.

Elizabeth & East Penn Avenue: Scott went to look at this area and also checked it on Google Earth and looked at the MS4 mapping. The closest inlet is to the west on 422 in PennDOT's right-of way. Les and Bryan will also look at the mapping to brainstorm some ideas.

LCSC Project: Scott, Steve Shirk and Amy met regarding the streambank restoration from Dairy Road to Mill Street to see the amount of right-of-way they would need from the affected property owners. Also, DEP is requiring a specific easement agreement form regarding the O&M of the project; thus, LCSC will become responsible for the maintenance of the project after completion, not individual property owners. Prior to asking these property owners to sign easement agreements, scheduling a meeting with them to answer any questions about the project and its maintenance afterwards may be a good idea.

100 North Harris Street: Reseeding will be done in the Spring.

Dairy Road Pump Station: North Cornwall has made application for permits and is also applying for some grants.

Chapter 94 Report: Scott has started the report. Flows are down due to the I&I that has been taken care of by North Cornwall.

PUMP STATION REPORT: Les Powell

The pump station is running well. Les did a quick repair of the manhole in the rear of 422 West Penn Avenue. The lid kept coming off when cars drove over it. After inspecting he realized the riser was broken. Since Les didn't have any risers, he put the lid in place and put some cold patch around it. He will replace the riser in the Spring.

SECRETARY'S REPORT: Melody Vanderveer

Balance as of January 31, 2023, was \$66,736.00. Amy will send a letter to Sharon Young, 3742 Hill Church Road for delinquent stormwater. She has not paid since November, 2021 and repeated notices every quarter go by with no response from her.

After the house is demolished at 16 Willow, Les will cap the line. Amy will file a lien for the delinquent sewer/stormwater fees.

SOLICITOR'S REPORT: Amy Leonard

Motion to approve Resolution #2023-01, adopting the new fee schedule for sewer rates, permits, etc. by Sue Bowman, seconded by Matt Ditzler. Motion carried. A copy of the resolution and the new fee schedule will be attached to these minutes.

NEW BUSINESS:

211 East Maple has requested reimbursement for their plumbing bill of over \$800.00 for a sewer clog they had in January. After discussion the Authority decided not to reimburse these residents, as nothing was found in the manhole when it was opened up and neighboring properties were not having any issues. The clog was probably at the end of the residents' lateral. This call-out is also covered under Les' pump station report, which is attached to these minutes. The Authority decided NOT to bill 211 East Maple Street for Annville Township's time to respond to the emergency, even though it was a Friday night at 4:00pm; after their hours. Melody will write these residents a letter letting them know the Authority's decision.

UNFINISHED BUSINESS:

Since there was no other business to be discussed, motion to adjourn the meeting by Sue Bowman at 8:12 p.m.

Respectfully submitted:

Melody Vanderveer
Cleona Borough Authority