

## **January 3, 2024**

The regular meeting of the Cleona Borough Authority was held via zoom on the above date. Members attending were: Bryan Hoffman, Sue Bowman, Matt Ditzler, Ashlea Good and Les Powell. Also attending were: Scott Rights, Steckbeck Engineering; Amy Leonard, Solicitor; and Melody Vanderveer, Borough Manager.

The meeting was called to order at 7:30 p.m. by Solicitor Amy Leonard.

### **REORGANIZATION OF AUTHORITY MEMBERS:**

**Motion by Sue Bowman, seconded by Les Powell, to retain the existing slate of officers for 2024. Motion carried.**

The meeting was turned over to Chairman Bryan Hoffman at 7:37 p.m.

### **APPOINTMENT OF ENGINEER, SOLICITOR AND BANK DEPOSITORY:**

**Motion by Les Powell, seconded by Matt Ditzler, to continue to retain the services of Steckbeck Engineering and Surveying Inc. as Authority engineer; Amy Leonard of Henry & Beaver LLC as Solicitor; and Fulton Bank as bank depository. Motion carried.**

### **APPROVAL OF MINUTES AND TREASURER'S REPORT:**

**Motion by Matt Ditzler, seconded by Les Powell, to approve the minutes of the December 6, 2023, meeting. Motion carried.**

**Motion by Sue Bowman, seconded by Les Powell, to approve the Treasurer's Report for December 2023. Motion carried.**

**Motion by Sue Bowman, seconded by Ashlea Good, to pay the bills for the month of December 2023. Motion carried with Les abstaining.**

### **CITIZENS COMMENTS:**

No citizens logged into the meeting

### **ENGINEERING REPORT: Scott Rights-**

***Dairy Road Storm Sewer:*** This project is still pending as Scott is waiting on a response from UGI.

***Consortium Quittapahilla Streambank Restoration:*** It was determined there are already two 16 foot-wide easements around the two outfalls at 220 and 240 South Christian Street. A meeting is scheduled with the owners of 220 South Christian Street, Chris & Leokaria Bower, for January 4th at 9:00am. Scott contacted the owners of 240 South Christian Street, George & Donna Schultz, but has not heard back from them. Scott also met with Daniel & Judith Greenawalt who reside at 254 South Christian Street, who had attended the Cleona meeting and had some questions on the project. Additionally, Scott left messages with the Walnut Mill Homeowner Association, Don Wilson & Terri Amos, but has not heard back from any of them.

January 3, 2024

Page 1 of 2

***North Cornwall Pump Station:*** North Cornwall Township received a \$1,000,000 grant for the new pump station, which will reduce costs for each participating municipality. Scott notified North Cornwall's engineer that Cleona will maintain our existing capacity in the new station.

***East Walnut Street manhole cover:*** The problem manhole cover has now been replaced.

***Chapter 94 Report:*** Scott started the Chapter 94 report. 2023 had the lowest flows since before 2007.

**PUMP STATION REPORT: Les Powell**

The pump station report is attached to these minutes. The pump station is running well.

**SECRETARY'S REPORT: Melody Vanderveer**

Balance due as of December 31, 2023, was \$2,381.19. The majority of the balance is from two abandoned properties, 420 E. Walnut Street and 236 W. Penn Avenue.

**SOLICITOR'S REPORT: Amy Leonard**

Amy didn't have anything new to report, but will discuss our maintenance agreement with Annville Township under Unfinished Business.

**UNFINISHED BUSINESS:**

***Annville Township 2024 maintenance agreement:*** Amy is working on a draft of the maintenance agreement before sending it to Corey Lamoureux, Annville Township's Solicitor. Les will provide Amy with the listing of daily/weekly/monthly maintenance services that his department will complete at the pump station as part of their quarterly fee. The list will be attached to the maintenance agreement to be presented for consideration at the February meeting.

**NEW BUSINESS:**

**Motion by Ashlea Good, seconded by Sue Bowman, to approve that the Stormwater account reimburse the Revenue & Operations account for half of the 2023 general administrative costs of \$55,781.81, which amounts to \$27,890.90. Motion carried.**

The Authority will also review, on a quarterly basis, the Stormwater account reimbursing the Revenue & Operations account for amounts owed from prior years.

The Authority did not need to move into executive session.

With no further business to discuss, **motion by Les Powell, seconded by Matt Ditzler to adjourn the meeting at 8:32pm.**

Respectfully submitted:

Melody Vanderveer