

**Cleona Borough Authority Minutes**

**January 7, 2026**

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The regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman, Ashlea Good, Bryan Hoffman, Matt Ditzler, and Les Powell. Also attending were Amy Leonard, Solicitor; Scott Rights, Engineer; Melody Vanderveer, Borough Clerk; and Michael Peiffer, Borough Manager.

The meeting was called to order at 7:49 p.m. by Chairman Hoffman. The late start was due to technical difficulties.

Chairman Hoffman turned over the gavel to Ms. Leonard to lead the reorganizational portion of the agenda. It was proposed that the current officers retain their existing positions, namely Mr. Hoffman- Chairman; Ms. Good- Vice Chair; Ms. Bowman- Secretary, and Mr. Powell- Treasurer. Ms. Leonard called for any additional nominations and hearing none, she called for a motion to approve retaining the existing slate of officers.

**Said motion was made by Mr. Ditzler and seconded by Ms. Good; motion carried.**

Ms. Leonard then returned the gavel to Chairman Hoffman.

**Appointment of Engineer, Solicitor, and Bank Depository**

Chairman Hoffman asked for any other nominations for the Authority's professional service providers and depository. None being offered, the chairman asked for a motion to retain the existing entities.

**Motion by Mr. Ditzler to retain Steckbeck Engineering & Surveying Inc., Engineer; Henry & Beaver, LLP; Solicitor; and Jonestown Bank & Trust Co., Depository, seconded by Mr. Powell; motion carried.**

**APPROVAL OF MINUTES, TREASURER'S REPORT, AND BILLS:**

**Motion by Ms. Good to approve the December 3, 2025 meeting Minutes, seconded by Mr. Powell; motion carried.**

**Motion by Mr. Ditzler to approve the December 2025 Treasurer's Report, seconded by Ms. Good; motion carried.**

**Motion by Ms. Bowman, seconded by Mr. Ditzler, to pay the bills for the month of December 2025; motion carried.**

**CITIZENS' COMMENTS:**

None.

**ENGINEER'S REPORT: Scott Rights reviewed his written report.**

**Dairy Road, South Christian Street and South Center St. Storm Water Improvements**

In December, it had been reported the plan was to complete replacement of the inlets in S. Christian St. during the winter and delay the work in residents' lawns until spring. That has now changed, and all work will be delayed until spring. This will avoid disturbing roadways over the winter, which can create snow plowing challenges, since permanent paving restoration cannot be completed until paving plants reopen, which typically occurs in spring. Mr. Rights will email all those affected by this change.

**Lebanon County Stormwater Consortium Projects**

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**Quittapahilla Floodplain Restoration Project (Between Mill St. and Dairy Rd):** PADEP will commence their technical review, although they did not provide a timeline. PADEP's letter was addressed to North Cornwall Township, since they are the Consortium's designated project sponsor, even though the project is located in both Cleona and North Cornwall.

**New MS4 Permit Requirements**

There has been no change in status on this matter since the December report. Steckbeck Engineering presented written comments expressing the Consortium's concerns to PADEP, which continues to evaluate all comments prior to making a final decision on the regulations.

**WASTEWATER**

**North Cornwall Township Dairy Rd. Pump Station Improvements**

Construction continued during the month. Building construction is scheduled to continue throughout January.

**PUMP STATION REPORT: Les Powell**

Mr. Powell indicated the pump station is running fine with no problems. The high winds earlier in the month took out one of the surge protectors. A replacement is on order from Envirep and should be installed in the next few days. Flows for December were good.

**Secretary's Report: Michael Peiffer**

Mr. Peiffer reported the balance due as of December 31 was a credit of \$1,230.84. This is due to Norfolk Southern's paying their stormwater fee in advance.

**Solicitor's Report: Amy Leonard**

No Report.

**New Business:**

The Authority purchased an antenna for the Quittapahilla Watershed Association's remote reporting system, using our tax ID number. This cost will be reimbursed to us in full.

**UNFINISHED BUSINESS:**

**Agreement with the Borough for wage & other reimbursement.** The chairman and Borough Manager have discussed this matter and decided to leave this as an informal agreement for now. Should it be decided to formalize it at some future date, we could then look to put more concrete numbers behind the reimbursement rationale.

Chairman Hoffman reported he is meeting with Cleona's new Mayor in the coming week to provide an overview of the Authority's role in the Borough.

**ADJOURNMENT:**

With no further business to address, Mr. Powell made a motion to adjourn the meeting at 8:07 p.m.

Respectfully submitted,  
Michael Peiffer