

## **July 6, 2022**

The regular meeting of the Cleona Borough Authority was held via Zoom at 7:30 p.m. on the above date. Members attending were Matt Ditzler, Ashlea Good, Bryan Hoffman and Les Powell. Also attending were Scott Rights, Steckbeck Engineering; Jason Confair, Kegel, Kelin, Litts & Lord; and Melody Vanderveer, Borough Manager. Amy Leonard re-joined the meeting after the Unfinished Business was completed and Sue Bowman joined the meeting at 8:24p.m.

The Zoom meeting was called to order at 7:36 by Bryan Hoffman

### **UNFINISHED BUSINESS:**

The Authority received a letter dated June 29, 2022, from Sam Abram, North Cornwall Township's Chairman, in response to the Cleona Authority's letter & exhibits dated June 21, 2022 regarding the North Cornwall agreement. Mr. Abram stated North Cornwall Township is continuing with plans for a Dairy Road Pump Station replacement project with larger pumps to handle their increased capacity; the new force main has been eliminated from the project; and North Cornwall wishes to retain the 1973 agreement between them and the Cleona Borough Authority. He indicated North Cornwall will do a hydraulic analysis to make assure our pumps and their larger pumps will be able to work simultaneously. They also do not wish to purchase additional capacity at the Cleona Borough pump station currently. After much discussion regarding the letter, the Authority directed Attorney Confair to contact North Cornwall Township's attorney regarding the formal agreement stated in Abram's letter. Both the Cleona Authority's letter and North Cornwall's letter are attached to these minutes.

### **APPROVAL OF MINUTES AND TREASURER'S REPORT:**

**Motion by Les Powell, seconded by Matt Ditzler, to approve the minutes of the June 1, 2022 meeting. Motion carried.**

**Motion by Ashlea Good, seconded by Matt Ditzler, to approve the Treasurer's Report for June, 2022. Motion carried.**

**Motion by Ashlea Good, seconded by Matt Ditzler, to pay the bills for the month of June, 2022. Motion carried with Les Powell abstaining.**

### **CITIZENS COMMENTS:**

No citizens logged into the meeting

### **ENGINEERING REPORT: Scott Rights-**

***G.F. Bowman Easement:*** Mr. Bowman approached the Borough regarding the asphalt in the vicinity of the storm sewer. The asphalt is breaking up and he felt the Borough is responsible for the maintenance of the right of way behind his building. Since the Borough conveyed the storm sewers to the Authority, Mr. Bowman's request was referred to the Authority. The recorded easement agreement is only for access to the storm sewer for repairs and not maintenance on the right of way. Amy will draft a letter of response to put on Authority letterhead for Bryan's signature to be sent to Mr. Bowman.

***Sewer Tapping Fee:*** Our Authority never billed North Cornwall Township for their share of the 2021 new comminutor capital project. This should be factored into the tapping fee study that Scott had presented at the June Authority meeting. Accordingly, North Cornwall will be billed for their portion of the comminutor replacement and this will be reflected in the tapping fee schedule.

***Dairy Road Storm Sewer:*** Scott e-mailed videos and photos of the storm sewer on Dairy Road to the Authority members prior to the meeting. Cost estimate to replace the pipe for the storm sewer is about \$70,000.00. **Motion to authorize Scott to design and draft bid documents by Les Powell, seconded by Sue Bowman. Motion carried.**

***South Grant Sidewalk/Storm Channel:*** Scott will talk further with Custer regarding the panels. They suggested panels that would be 3” thick at the wall and 4” thick in the center.

**PUMP STATION REPORT: Les Powell**

The capacitors inside the transfer switch blew up, so Les had to rent a transfer switch at a cost of \$1,000.00 month. There is a major shortage of transfer switches, but Les is working to locate one.

**SECRETARY’S REPORT: Melody Vanderveer**

Balance as of June 30, 2022, was \$902.23. Sewer bills for the second quarter of 2022 will be mailed out on Monday, July 11, 2022.

**SOLICITOR’S REPORT: Amy Leonard**

**Resolution #2022-02, tapping fee of \$3,370.00 was deferred until the August 3, 2022 meeting due to North Cornwall’s contribution to the 2021 capital project.**

Amy requested Authority members to continue reviewing the fee resolution she previously e-mailed everyone, so it can be considered at the August meeting.

**NEW BUSINESS:**

**Motion by Sue Bowman, seconded by Matt Ditzler, to approve Woodland Contractors’ bid of \$41,217.00 for the Consortium’s basin retrofit project at 100 North Harris Street, contingent upon Woodland providing their documentation confirming authorized signatories. Motion carried**

DiMatteo Plaza Limited Partnership has requested six more EDUs for their property at 137 West Penn Avenue. They plan to renovate the property for six (6) apartments plus a food bank in the basement. The letter requesting the additional EDUs is attached to these minutes.

**Motion to approve DiMatteo Plaza Limited Partnership’s application to purchase six more EDUs by Les Powell, seconded by Matt Ditzler. Bryan Hoffman abstained.**

**Motion to adjourn by Sue Bowman at 9:27pm**