March 4, 2026

The Regular Meeting of the Cleona Borough Authority was held via Zoom on March 4, 2026. Authority members present: **Chairman Hoffman, Mr. Ditzler, Ms. Bowman, Ms. Good, and Mr. Powell.** Authority members absent: **None.** Staff present: **Solicitor Amy Leonard; Scott Rights, Steckbeck Engineering; Borough Clerk; Melody Vanderveer, Borough Clerk and Borough Manager Michael Peiffer.** No executive session occurred.

CALL TO ORDER: The meeting was called to order at 7:30 p.m. by Chairman Hoffman.

APPROVAL OF PREVIOUS MINUTES:
The February 4, 2026, minutes were reviewed. Ms. Bowman noted a correction regarding the removal of Mr. Rights' name from an unrelated sentence.
Motion to approve the minutes **subject to Ms. Bowman's revision** was made by **Ms. Good** and **seconded by Mr. Ditzler**. **Motion carried unanimously.**

TREASURER'S REPORT:
The Treasurer's Report for February 2026 was reviewed.
Motion to approve the Treasurer's Report was made by **Ms. Good** and **seconded by Mr. Ditzler**. **Motion carried unanimously.**

PAYMENT OF BILLS:
Bills for February 2026 were reviewed. No questions were raised.
Motion to approve payment of the bills was made by **Mr. Powell** and **seconded by Ms. Bowman. Motion carried unanimously.**

CITIZEN'S COMMENTS:
No citizens were present. No comments were offered.

ENGINEER'S REPORT:
Mr. Rights provided the following updates:

STORMWATER

- **Stormwater Projects:** Custer anticipates beginning work on South Christian Street toward the end of March, followed by Dairy Road and South Center Street. Additional updates are expected at the April meeting.
- **NPDES/Regulatory Items:** No movement on new regulations or the SP6 permit review.
- **Tree Coordination:** Discussion occurred regarding timing for pickup and planting of the willow tree currently being protected in Frey's greenhouse.

WASTEWATER

- **Wastewater / Chapter 94 Report:** The draft Chapter 94 report was completed and circulated. Only minor calibration adjustments were noted. Mr. Rights recommended submitting the final report to CoLA's engineer for inclusion with CoLA's report due to PADEP by 3/31 . Discussion concluded that formal board approval was not required, as the report is an administrative submission.
- **Dairy Road Pump Station Project:** Updated construction schedule from NCT indicates completion by late July. Coordination will be needed when the new station comes online to evaluate impacts on CBA's existing pump operations. Potential adjustments to pump speeds may be required depending on pressure changes; any such costs would be shared as part of the project.

PUMP STATION REPORT:
Mr. Powell reported:

- The pump station is operating well.
- Environ will be servicing the pumps soon, including gauge work to obtain updated performance readings.
- Once the new Dairy Road station is online, comparative readings will be taken to assess any operational impacts.
- Recent cold-weather issues were minimal.
- The water bill was normal despite two days of precautionary flow during freezing temperatures.

SECRETARY'S REPORT: Collections were reported as strong, with delinquencies estimated under 6%.
As of February 28, 2026:

- **Billed:** $153,809.03
- **Balance:** $10,178.87

SOLICITOR'S REPORT:
Solicitor Leonard reported:

- Nothing new to report regarding general legal matters.
- The Annville Township maintenance agreement negotiations were completed by Chairman Hoffman.
- Annville Township agreed that Solicitor Leonard will prepare and circulate the new agreement.
- The Authority is covered under the current agreement through the end of this calendar year.

NEW BUSINESS:
No new business was presented.

UNFINISHED BUSINESS:
Chairman Hoffman provided a detailed update on his negotiations with Annville Township regarding the intermunicipal agreement for pump station maintenance and other services. He reported Annville agreed to reduce their proposed annual increases to three percent per year over the five year term. Solicitor Leonard confirmed she will circulate a draft of the updated agreement by the next meeting, along with a draft of the resolution required for adopting intermunicipal agreements. Like the prior agreement, she anticipates using a coordinated resolution format between both municipalities. Chairman Hoffman added that the negotiation process was straightforward, with Annville accepting the terms CBA was prepared to offer.

ADJOURNMENT:
Motion to adjourn was made by **Mr. Powell** at **7:45 PM**. **Motion carried.**

Respectfully submitted,
Michael Peiffer