

November 1, 2023 Minutes

A regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman, Matt Ditzler, Ashlea Good, Bryan Hoffman and Les Powell. Also attending were Scott Rights, Steckbeck Engineering; Amy Leonard, Henry & Beaver; and Melody Vanderveer, Borough Manager.

The meeting was called to order at 7:33 p.m. by Chairman Bryan Hoffman.

APPROVAL OF MINUTES AND TREASURER'S REPORT:

Motion by Ashlea Good, seconded by Les Powell to approve the minutes from the October 4, 2023, meeting. Motion carried

Motion by Sue Bowman, seconded by Matt Ditzler to approve the Treasurer's report for October 2023. Motion carried

Motion by Ashlea Good, seconded by Sue Bowman to pay the bills for October 2023. Motion carried.

CITIZENS COMMENTS:

No citizens logged into the meeting.

ENGINEERING REPORT: Scott Rights

Dairy Road stormwater project: Scott has not heard from UGI as of this meeting date. He has heard that UGI has frozen all projects for the rest of 2023 so there might be a delay in this project until 2024. He has the correct contacts and phone numbers so he can follow up with UGI.

Stormwater projects in Cleona: Scott is continuing to review the projects that were compiled from Scott, Bryan and the Borough office. The erosion on the South Christian Street properties and the Borough Park appears to need placement at the top of the list.

Dairy Road Pump Station Project: Scott requested the breakdown of each municipality's usage percentage in the new pump station; he will try again to find out Cleona's share. North Cornwall was looking for bids to go out this winter to start the project in the spring. Our pumps will need modification and Scott feels this cost should be included in the cost of the new pump station.

LCSC Projects:

Quittapahilla in Cleona: Meetings for the Quittapahilla streambank restoration from Dairy Road to Mill Street were held on October 24, 2023, in North Cornwall and October 30, 2023, in Cleona. Sue Bowman, Ashlea Good and Bryan Hoffman attended the meeting in Cleona. The three residents from Cleona on South Christian Street were more concerned with the outfalls on their property more than the streambank project. They were assured that the problem they are experiencing is already on the Authority's radar for stormwater projects. Land Studies suggested it might be possible to use the sediment that will be removed to build up their properties and also the park. Scott suggested having a meeting with the Cleona Park & Recreation Board and the Annville/Cleona Baseball Association regarding the projects to get their input.

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Letters will be sent out to property owners inviting people to meet them on site so they can get a better feel for the difference between the floodplain restoration vs a streambank restoration.

Quittapahilla at the 22nd Street Bridge: This project is complete. Land Studies will go back out in the spring to do an evaluation for determining which vegetation took hold and what needs replanting.

100 North Harris Street: This project is substantially complete. LCSC will monitor the vegetation that was planted in the Spring to see if reseeding is needed.

PUMP STATION REPORT: Les Powell

The pump station is running well.

SECRETARY'S REPORT: Melody Vanderveer

Balance as of October 31, 2023, was \$78,165.90. Total billed for the 3rd quarter of 2023 on October 10, 2023, was \$152,372.95.

SOLICITOR'S REPORT – Amy Leonard

Amy had nothing new to report

NEW BUSINESS:

Motion to approve Woodland Contractor's application for final payment of the 100 North Harris Street LCSC project by Les Powell, seconded by Ashlea Good. Motion carried. This invoice will be reimbursed by the Lebanon County Stormwater Consortium.

The 2024 sanitary sewer and stormwater budgets were e-mailed to the Authority members prior to the meeting. There was no increase proposed in the sewer and stormwater charges. The budget will be approved at the December meeting.

There are approximately three delinquent stormwater customers. Melody will e-mail Amy Leonard at the end of November for a delinquent notice to be mailed out if these accounts are still outstanding.

Les excused himself from the meeting at 8:19 p.m..

The authority recessed into executive session at 8:19 p.m. to discuss the municipal contract with Annville Township.

The Authority reconvened at 8:57 p.m. With no further business to discuss, the meeting was adjourned at 8:58 p.m.

Respectfully submitted:

Melody Vanderveer