

October 2, 2024

The regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman, Ashlea Good, and Bryan Hoffman. Absent were Matt Ditzler and Les Powell. Also attending were Scott Rights, Steckbeck Engineering; Amy Leonard, Solicitor; Jonathan Johnson, Borough Manager; and Melody Vanderveer, Borough office.

CALL TO ORDER AND ROLL CALL: The meeting was called to order at 7:35 p.m. by Chairman Bryan Hoffman.

APPROVAL OF MINUTES, TREASURER'S REPORT AND BILLS:

Motion by Ms. Good, seconded by Ms. Bowman, to approve the minutes of the September 4, 2024, meeting. Motion carried.

Motion by Ms. Bowman, seconded by Ms. Good, to approve the Treasurer's Reports for September 2024. Motion carried.

Motion by Ms. Good, seconded by Ms. Bowman, to pay the bills for the month of September 2024. Motion carried.

CITIZEN'S COMMENTS: No citizens logged into the meeting.

ENGINEERING REPORT: Scott Rights

UGI Lowering Gas lines: Mr. Rights informed the Board that UGI has lowered their Dairy Road gas line.

Dairy Road Water Runoff: Mr. Rights reported that water is flowing down the middle of Dairy Road during a rainstorm. He suggested extending the existing trench box to 70 feet and provided a short video of the water runoff. Mr. Rights noted the water was coming from Chestnut and Elizabeth Streets and estimated the project to correct this would cost around \$275,000. He added that, after the surveyors finish their work, the project could go out for bids and be awarded over winter so construction could start in March. Mr. Rights added that North Cornwall Township (NCT) is planning a major stream bank project that could dovetail with this stormwater project, so he would coordinate with them. Mr. Rights asked for permission to begin the design work on the Dairy Road water runoff project. Ms. Bowman made a motion and Ms. Good seconded; the motion carried.

Pumping Station Project: Mr. Rights reported bids for the NCT Dairy Road pump house upgrade came in under budget, which means Cleona Authority's share should be about \$135,000 for construction; however, total project cost may be higher after the price of the pumps and other equipment is included.

Mr. Rights also alerted the Authority members that he has been approached by NCT to be the inspector for their pumping station project, noting this has the potential to create a possible conflict of interest. After discussing this concern, and with the advice of legal counsel, Authority members concluded there was no conflict.

PUMP STATION REPORT: Les Powell

Absent, but written report submitted.

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SECRETARY'S REPORT: Jonathan Johnson

Balance of as of September 30, 2024 = \$4,771.43 (\$352.82 Wastewater + \$4,417.61 Stormwater) Total billed on July 10, 2024 = \$145,076.29.

SOLICITOR'S REPORT - Amy Leonard

See New Business regarding 20 West Penn Avenue.

UNFINISHED BUSINESS

Participation in the bond for Dairy Street pump house project: No discussion

Quittapahilla Streambank Restoration: Mr. Rights elaborated about South Christian Street's cracked outflow pipe and related issues, such as a 24-in. pipe flowing into an 18-in. pipe, inlets collecting water from multiple directions and pipes cutting across property owners' yards. Mr. Rights suggested making a rip-rap end wall and replacing a grass swale with streambank stabilization mats. After discussion, it was agreed that a long-term solution is necessary; Mr. Rights will present cost estimates at the November meeting.

Switch from Nuvie to ProPay and 3% Convenience Fee: This will cost the Authority about \$500 due to going from a \$3.00 per transaction fee to a 3% fee; many of our customers pay by credit card.

PLGIT account: No discussion. Mr. Hoffman will report back next month.

Fulton Bank and Jonestown Bank CD Rates: Mr. Hoffman will meet with Jonestown Bank on October 18.

Consortium Wind-down: Mr. Hoffman reported that DEP hasn't released guidelines for the new permit period, so the Consortium is in a holding pattern.

NEW BUSINESS

Resolutions #2024-02: Motion by Ms. Bowman, seconded by Ms. Good, approving Resolution #2024-02, regarding disposal of 2016 financial records. Motion carried.

20 West Penn Avenue Lateral Letter: Ms. Leonard reviewed the Authority's involvement at 20 West Penn Avenue, noting our March 2018 letter might have given the current property owner the impression the Authority would fix a problem that no longer exists. Ms. Leonard was authorized to draft a letter to the property owners for Mr. Hoffman's signature, clarifying the situation. The letter will be recorded so future owners at 20 West Penn Avenue will understand the Authority's role.

July to September Bill: Mr. Johnson reported sewer and storm water bills will be mailed on October 10th. Authority members discussed the possibility of sending bills out via email.

2025 Budget: Mr. Hoffman discussed the Authority's budget and the potential need for a rate increase. Mr. Hoffman said that he is meeting with Mr. Johnson to discuss the budget.

With no further business to discuss, Ms. Good made a motion to adjourn the meeting at 8:44 pm.

Respectfully submitted.

Jonathan Johnson