

## October 4, 2023 Minutes

The regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman, Matt Ditzler, Ashlea Good and Bryan Hoffman. Also attending were Scott Rights, Steckbeck Engineering; Amy Leonard, Henry & Beaver; and Melody Vanderveer, Borough Manager. Les Powell was absent.

The meeting was called to order at 7:34 p.m. by Chairman Bryan Hoffman.

### **APPROVAL OF MINUTES AND TREASURER'S REPORT:**

**Motion by Matt Ditzler, seconded by Sue Bowman to approve the minutes from the August 2, 2023 meeting. Motion carried**

**Motion by Sue Bowman, seconded by Ashlea Good to approve the Treasurer's reports for August and September 2023. Motion carried**

**Motion by Matt Ditzler, seconded by Sue Bowman to pay the bills for August and September, 2023. Motion carried.**

### **CITIZENS COMMENTS:**

No citizens logged into the meeting.

### **ENGINEERING REPORT: Scott Rights**

***Dairy Road stormwater project:*** UGI finally got the plans to lower their gas lines after Scott had sent them to the appropriate person in June. Scott feels the project should start to move forward now.

***Stormwater projects in Cleona:*** Scott suggested coordinating some of the stormwater projects, especially in the northeast quadrant, with the Borough's paving schedule. The catch basins on Christian Street could be done at the same time as the streambank restoration.

#### ***LCSC Projects:***

***Quittaphilla in Cleona:*** Scott relayed a map of the portion of the Quittaphilla Creek designated for streambank restoration or flood plain restoration to the Authority's members, a copy of which is attached to these minutes. Two meetings to propose the project to the property owners that are affected is planned for October 24, 2023 in North Cornwall and October 30, 2023 in Cleona.

***100 North Harris Street:*** Woodland Contractors reseeded the area. **Motion to add to the agenda issuance of a substantial completion certificate to Woodland Contractors by Sue Bowman, seconded by Ashlea Good. Motion carried. Motion by Ashlea Good, seconded to Matt Ditzler to issue a certificate of completion to Woodland Contractors. Motion carried.** A punch list will be compiled and approximately \$1,000.00 will be held back until the punch list has been completed and the reseeding has taken hold.

### **PUMP STATION REPORT: Les Powell (absent)**

Les e-mailed his September pump station report to the Authority members prior to the meeting. The pump station is running well.

**SECRETARY'S REPORT:** Melody Vanderveer

Balance as of September 30, 2023, was \$274.81 which is made up of \$3,962.14 for sewer and a credit balance of \$4,236.95 for stormwater. A credit stormwater balance reflects those customers which pay their stormwater fee in advance for the entire year.

**SOLICITOR'S REPORT – Amy Leonard**

*16 Willow Avenue* – The property went to a tax sale and was not sold. The County will petition to sell the property free and clear of any liens.

*236 West Penn Avenue* - Amy filed the lien on this vacant property.

*241 East Walnut Street* – Amy sent a 30-day notice to the former property owner for unpaid stormwater costs dating from January 2023.

**NEW BUSINESS:**

*East Walnut Street:* The manhole on East Walnut Street was not able to be removed and raised up for the Borough paving project on East Walnut Street. The paving was completed anyway. Kinsley Construction, the contractor for the paving project, submitted a proposal for \$3,236.00 to replace the manhole. **Motion by Matt Ditzler, seconded by Sue Bowman to reimburse the Borough for the change order to replace the manhole. Motion carried.**

*North Cornwall Pump Station:* North Cornwall submitted an invoice for \$27,830.84 for design and permitting costs from September 10, 2022, through July 29, 2023. This invoice reflected Cleona's current share of the existing pump station per the 1972 agreement. **Motion by Matt Ditzler, seconded by Ashlea Good to pay the invoice. Motion carried.** After construction is underway, our share will decrease since Cleona's capacity will not change in the new pump station.

*Annville Township 2024 maintenance agreement:* Annville submitted their new 2024 rate sheet for maintaining the pump house, increasing it to \$66,000.00/year. We have been paying \$33,000.00/year since 2022. Bryan met with Annville Township Manager Candi Johnson to discuss the increase, but she was unwilling to provide a breakdown of her figures or consider suggestions made by Bryan. Bryan will contact Annville Township Commissioner Tom Embich to discuss the increase.

With no other business to be discussed, the meeting was adjourned at 9:39 p.m.