

October 5, 2022

The regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman Matt Ditzler, Ashlea Good, Bryan Hoffman and Les Powell. Also attending was Scott Rights, Steckbeck Engineering; Amy Leonard, Henry & Beaver; and Melody Vanderveer, Borough Manager.

The Zoom meeting was called to order at 7:31 by Bryan Hoffman

APPROVAL OF MINUTES AND TREASURER'S REPORT:

Motion by Matt Ditzler seconded by Ashlea Good, to approve the minutes of the September 7, 2022 meeting. Motion carried.

Motion by Sue Bowman, seconded by Matt Ditzler, to approve the Treasurer's Report for September, 2022. Motion carried.

Motion by Ashlea Good, seconded by Matt Ditzler, to pay the bills for the month of September 2022. Motion carried with Les Powell abstaining.

CITIZENS COMMENTS:

No citizens logged into the meeting

ENGINEERING REPORT: Scott Rights

Dairy Road Storm Sewer: The trench drain on the South side is shallow which is why the pipe was crushed. Thoughts are to lower the trench box and extend it further down Dairy Road, which has a good drop and daylight the trench further down the road. Scott also wants to include exposing the lid of the manhole that was paved over. Scott thought he would ask Woodland Contractors to expose the lid when they are working at the retention basin project at 100 North Harris Street. **Motion to approve Scott to proceed exposing the manhole by Matt Ditzler, seconded by Sue Bowman. Motion carried.**

South Grant Street: The panels have been ordered from Monarch Precast. Scott is waiting for a fabrication date from Monarch.

100 North Harris Street: Woodland Contractors was issued a notice to proceed on July 25th with a contract time of 90 days which will expire on October 23rd. Woodland will submit a change order to extend the contract an additional 30 days due to the delay of the precast structures. **Motion to approve Woodland Construction's change order for an additional thirty (30) days subject that they mobilize in a timely fashion by Ashlea Good seconded by Les Powell. Motion carried.** The precast structures should be delivered this week.

Consortium: Bids went out September 19th for the 22nd bridge streambank restoration with the lowest bid from Flyaway Excavating at \$796,400.00. Flyaway Excavating will execute the agreement as well as the performance and payment bond.

Sewer Tapping Fee: North Cornwall requested an invoice for their share of the cost of the comminutor. Melody will send an invoice for \$21,494.00. They will add it to their 2023 budget to be paid in January, 2023.

North Cornwall Pump Station: North Cornwall discussed the capacity issue at their meeting last night. North Cornwall will revise the cost sharing percentage based on the capacity of each municipality's request in the new pump station. A new letter will be sent to each municipality with the new figures. Scott estimates our percentage should drop from 4.75% to 3.5%. Scott

reached out to ACT One for their hydraulic study analysis to see if the pumps in the new Dairy Road pump station coincide with the pumps in our pump station.

Consortium Amendment: DEP originally thought was the MS4 permits and the five-year pollutant reduction cycle would coincide with each other. That is not the case. Our MS4 permit expires on March 15, 2023, but the 5-year reduction plan with the Lebanon County Stormwater Consortium, wasn't approved by DEP until 2019, and expires in December 31, 2024. We have made our 5th and final payment to the consortium this year. We do not have to pay the consortium fee in 2023 and 2024 and we might be able to do a stormwater project in the Borough that is not listed on the Consortium's list of projects or bank the funds for the next 5 year round of the pollutant reduction plan. The intergovernmental agreement that we signed for the Lebanon County Consortium in 2017 states that all municipalities, at the end of the MS4 permit cycle, would be due a refund of any leftover funds, based on the percentages that each municipality paid into the consortium. Cleona Authority can decide if we want a refund or apply those funds to the next permit cycle. Amy will draft a new agreement and will be adopted by Resolution.

PUMP STATION REPORT: Les Powell

Envirep serviced the comminutor. The transfer switch is working well.

SECRETARY'S REPORT: Melody Vanderveer

Balance as of September 30, 2022 was \$2,647.92. Account #14915.00 received a shut-off notice and paid with a check which came back September 30th as non-sufficient funds. The Authority agreed that all customers that receive a water-shut-off notice should pay in cash, money order or credit card. No checks will be accepted. Amy will send a draft of a letter that would be sent to a customer that pays with a check the bank sends back as non-sufficient funds.

SOLICITOR'S REPORT: Amy Leonard

Resolution #2022-03- Motion to approve Resolution #2022-03, Agreement with Annville Township for an increase in the cost of maintenance of the pump station from \$30,000.00 to \$32,000.00 by Matt Ditzler, seconded by Ashlea Good. Motion carried with Les Powell abstaining.

UNFINISHED BUSINESS:

Melody will call local municipalities for their sewer permit rates so Amy can finish the resolution for updated rates.

Motion to adjourn at 8:20 by Sue Bowman

Respectfully submitted:

**Melody Vanderveer
Cleona Borough Authority**