

September 4, 2024

The regular meeting of the Cleona Borough Authority was held via Zoom on the above date. Members attending were Sue Bowman, Matt Ditzler, Ashlea Good, Bryan Hoffman, and Les Powell. Also attending were Scott Rights, Steckbeck Engineering; Amy Leonard, Solicitor; Jonathan Johnson, Borough Manager; and Melody Vanderveer, Borough office. The meeting was called to order at 7:35 p.m. by Chairman Bryan Hoffman.

APPROVAL OF MINUTES, TREASURER'S REPORT AND BILLS: Motion by Ms. Good, seconded by Mr. Powell, to approve the minutes of the August 7, 2024, meeting. Motion carried.

Motion by Mr. Ditzler, seconded by Ms. Good, to approve the Treasurer's Reports for August 2024. Motion carried.

Motion by Mr. Ditzler, seconded by Ms. Good, to pay the bills for the months of August 2024 Motion carried with Les Powell abstaining.

CITIZENS COMMENTS: No citizens logged into the meeting.

ENGINEERING REPORT: Scott Rights

UGI Lowering Gas lines: Mr. Rights informed the Board that UGI obtained a street cut permit and they would begin the project the week of September 9. The project should only take one day. After the project is completed, Mr. Rights will initiate the bidding process. The Board should be able to vote on bids at its November meeting.

Stormwater Consortium Projects. Mr. Rights asked the Board for permission to do some preliminary conceptual drawing on the outfalls on Christian Street. These drawings could be shown to property owners along the Quittaphilla stream as a status update and to get their input. None of the Board members objected to the conceptual drawings.

22nd Street Project: Mr. Rights said that the planting and landscaping around the 22nd Street Project was improving. He noted that foliage in the area around the 22nd Street bridge was sparse, but pointed out that when the bridge project begins, the area will be disturbed and will need replanting.

Wastewater

Mr. Rights reported that the bids for the North Cornwall Township Dairy Road pumphouse upgrade came in under budget. He said this means Cleona Authority's share should be about \$135,000.

PUMP STATION REPORT: Les Powell

Mr. Powell's report is attached. Mr. Powell reported that the Borough received 5.4 inches of rain in August and that the flows have been good. He also said that there is little correlation between rain fall and flows unless the ground is saturated.

SECRETARY'S REPORT: Jonathan Johnson

Balance of as of August 31: \$80,419.88; Wastewater = \$6193.32; Stormwater = -\$2,798.55. Total billed July 10, 2024 = \$145,076.29

SOLICITOR'S REPORT - Amy Leonard

Ms. Leonard indicated that two properties in the Borough were sold at the recent Sheriff sale and that the Authority should receive it money soon.

UNFINISHED BUSINESS

Participation in the bond for Dairy Street pump house project: Ms. Leonard reported that she emailed Authority members a copy of the financial estimates for the Dairy Street pump house project. Because of a possible conflict of interest, she would stay out of the discussion on whether the Authority should join the bond agreement with North Cornwall Township. Mr. Hoffman then discussed the pros and cons of participating in the bond versus the opportunity for paying the Authority's share out of existing funds. Board members agreed to take no action until the Authority received the final cost estimate for the Dairy Street Project

Quittapahilla streambank restoration: No discussion.

PLGIT account: No discussion.

Fulton Bank and Jonestown Bank CD Rates: Mr. Hoffman said he is still researching switching banks. He added that he is interested in having other payment options for residents such as PayPal, Venmo, or other payment apps.

NEW BUSINESS

Consortium Wind-down: Mr. Hoffman reported that the Consortium agreement has expired and there is no new permit from the Pennsylvania Department of Environmental Protection (DEP). At the last Consortium meeting, Mr. Hoffman said there was an agreement for municipalities to stay in the Consortium until DEP reissues the permit. At that time, each municipality can evaluate if it is in their best interest to remain in the Consortium or exit. Also, it was suggested that municipalities could have their contributions returned. Mr. Hoffman recommended that the Authority keep its \$78,342.15 in the Consortium for the time being.

Switch from Nuvie to ProPay and a 3 percent convenience fee: Mr. Johnson informed the Authority members that Diversified Billing was changing credit card processors. The current company, Nuvie, charges a flat \$3.00 convenience fee. The new company, ProPay, charges a 3 percent convenience fee. Board members expressed agreement that the 2025 budget be adjusted to include the 3 percent convenience fee.

With no further business to discuss, Ms. Good made a motion to adjourn the meeting at 8:19 pm.

Respectfully submitted.

Jonathan Johnson