

# April 1, 2024

The regular meeting of the Borough Council was called to order on the above date. The meeting was called to order at 7:00pm by President Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Pat Haley, Doug Hartman, Rafael Jimenez Gomez, Tricia Springer and Sam Wengert. Also attending were Mayor Larry Minnich, Solicitor Colleen Gallo and Borough Manager, Melody Vanderveer. Matt Urban was absent.

Minutes from the March 4, 2024, meeting was e-mailed to Council prior to the meeting. **Motion by Doug Hartman, seconded by Tricia Springer, to approve the March 4, 2024, minutes. Motion Carried.**

The Treasurer's report for March 2024 was read. **A motion was made by Pat Haley, seconded by Rafael Jimenez Gomez to approve the Treasurer's report for March 2024. Motion carried.**

## **FIRE COMPANY REPORT – Dustin Sider**

The Fire Company report was not available due to the meeting being on the first of the month and they are waiting for statistical data. The report should be sent this week and will be attached to these minutes. The annual Fire Banquet took place in March as well as their annual flower sale. Dustin asked that the Borough's website be updated to read the Annville/Cleona Fire Department and the link to their website.

## **POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski**

Chief's report submitted and attached to these minutes. The LPR system is installed, and training is taking place on April 10th. They are in the hiring process for a part-time police officer.

Mayor Minnich stated his quarterly training for EMS was on security breaches. EMS was going to replace the fire and police radios but is being pushed back to 2025.

## **CITIZEN'S COMMENTS:**

There were no citizen's comments.

## **PRESIDENT'S REPORT/COMMENTS – Jim O'Connor**

Several major mobile phone companies had data breaches, so Jim urged everyone to go to the three major credit bureaus and do a credit freeze.

## **CODE ENFORCEMENT – Rafael Jimenez Gomez**

Chief Farneski gave Rafael a sample parking ordinance that he is working through. He has not received any comments from Council on the strong waste ordinance that he distributed. Once the ordinance is passed, bid documents can be drafted for waste haulers.

An agreement for code enforcement was sent to a candidate. Rafael has not heard back from him. Once we secure a code enforcement officer, the committee can work on IPMC procedures.

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A spreadsheet for permit fees was sent to Colleen. Melody would like fees to recoup costs the Borough incurs for Zoning Hearing Board. Colleen will draft a resolution.

### **PROPERT DEPARTMENT - Doug Hartman**

Haller will be installing the gas piping in the Fire Company this month so we can move from oil to gas.

### **HIGHWAY DEPARTMENT - Sam Wengert**

Sam was absent at the last meeting when there was discussion on the problems with the contractors at the last snowfall. A meeting with the snow removal contractors will be scheduled in November to go over the list before any there is any snow storms.

Sam is asking Steve Sherk, Steckbeck Engineering, to compile a triage list of streets that need repair. The last time one was done was 2017.

### **RECREATION DEPARTMENT – Pat Haley**

A tree was removed from the Quittie that fell from North Cornwall. The Quittie is flowing nicely again. The Candy Scramble was held on March 30<sup>th</sup>. There was about half of the usual crowd, but all 60# of candy was gone! Spring Clean-Up is scheduled for April 20<sup>th</sup>. United Day of Caring partners with the Park and Rec Board to clean up the park and spread mulch.

Tricia commented that the National Guard might be able to help in the future with problems like the tree that fell in the Quittie. Tricia will find contact information and where we can apply.

### **FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer**

Tricia did not have anything new to report.

### **FINANCE DEPARTMENT – Matt Urban (absent)**

### **BOROUGH MANAGER-BOROUGH AUTHORITY – Melody Vanderveer**

Sewer bills are being mailed April 10, 2024. Melody asked if anyone has anything they would like to add to the newsletter to please let her know by Friday. Chief Farneski commented on the trash on the field at 100 North Harris Street that is coming from the Cleona Square. Melody will contact the maintenance company for the square.

### **SOLICITOR’S REPORT – Colleen Gallo**

Solicitor’s report submitted and attached to these minutes. Colleen reminded Council that Statement of Financial Interest forms are due May 1, 2024. Colleen has not heard anything from the zoning committee. If there are no comments this month, we will move to advertise the ordinance for adoption at the June meeting.

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**NEW BUSINESS**

- **Motion by Tricia Springer, seconded by Pat Haley to adopt Resolution #2024-02 Lebanon County 2023 Hazard Mitigation Plan.**

**UNFINISHED BUSINESS:**

No unfinished business was discussed.

**Motion by Pat Haley, seconded by Doug Hartman, to pay the bills for March 2024.**

Council recessed to executive session at 7:31 to discuss Borough personnel.

Council reconvened the April Council meeting and adjourned it at 8:00pm.

Respectively Submitted

Melody Vanderveer