

Special Meeting

February 11, 2025

The special meeting of the Borough Council was called to order on the above date. The meeting was called to order at 7:00 pm by President Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members who attended were Pat Haley, Rafael Jimenez Gomez and Matt Urban. The absent member were Tricia Springer and Sam Wengert. Also attending were Mayor Larry Minnich, Solicitor Colleen Gallo and Borough Manager, Jonathan Johnson.

Minutes from February 11, 2025, meeting was e-mailed to Council prior to the meeting. Motion by Mr. Haley, seconded by Mr. Urban, to approve the January 6, 2025, minutes. Motion Carried.

The Treasurer's report for January 2025 was read. A motion was made by Mr. Urban, seconded by Mr. Jimenez, to approve the Treasurer's report for January 2025. Motion carried.

FIRE COMPANY REPORT

The Fire Company report was submitted and attached to these minutes.

POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski

Chief Farneski discussed the purchase of the new police vehicle and the trade-in for the existing vehicle.

Mayor Minnich discussed issues with road salt availability and snow removal issues.

CITIZEN'S COMMENTS:

There were no citizen's comments.

BUILDING PROJECT UPDATE

Mr. Steve Sherk, Steckbeck Engineering, provided a brief update about the building project. He then discussed the asbestos that was found in the flooring mastic. He suggested that the asbestos can be completely removed, or it can be encapsulated. Complete removal would cost around \$14,000 and encapsulation would cost about \$9,000.

Mr. Sherk then noted that at the pre-construction meeting the police gave a presentation and asked for several items that they had not anticipated. As a result, there are a number of change orders that will be presented at the next Council meeting. Among the biggest change order is for Level 3 Ballistic Glass at a price of \$32,000. At the Chief's urging, Council members agreed that this type of protective glass was not needed. Another change order will be to increase the length of the contract by 20 days.

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PRESIDENT' S REPORT/COMMENTS – Jim O'Connor

No report

CODE ENFORCEMENT – Rafael Jimenez Gomez

No report

PROPERT DEPARTMENT - Vacant

HIGHWAY DEPARTMENT - Sam Wengert

Absent

RECREATION DEPATMENT – Pat Haley

Mr. Haley reported that he contacted the original bidder for the miniature golf course repairs and received an updated bid that is lower than the original bid. The new bid uses the same materials but in different sizes. Mr. Haley said that he is still waiting to hear back from the company that bid on the amphitheater upgrades.

Mr. Haley said that the Park and Recreation Board has not received any responses about the summer program director. He said that the position will be re-advertised.

FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer

Absent

FINANCE DEPARTMENT – Matt Urban

Mr. Urban said that the Borough has not yet begun to collect tax revenues, but that he will keep an eye out for when they start coming.

BOROUGH MANAGER-BOROUGH AUTHORITY – Jonathan Johnson

Mr. Johnson discussed the following:

- Moving the crosswalk pole and sign on the northeast corner of Penn Avenue and Center Street.
- Cleona Borough Authority increasing their sewer rates
- Pennsylvania State Association Annual Conference in June
- Resident complaints about windblown trash and the number of garage trucks on Borough roadways.
- Door repairs for \$523.11
- Payments for snow and ice removal.

SOLICITOR'S REPORT – Colleen Gallo

Solicitor's report was submitted and are attached to these minutes. Ms. Gallo said that the next IPMC meeting is February 25th and that she is working on the zoning update.

NEW BUSINESS

- Resolution #2025-01: Mr. Haley made a motion to appoint Robert Moyer (216 West Walnut Street) to Borough Council. Mr. Jimenez second the motion. The motion was approved.
- Resolution #2025-02: Mr. Urban made a motion to approve the shredding of certain financial documents from January 1, 2017 to December 31, 2017 in accordance with Act 428 of 1968. Mr. Jimenez second the motion. The motion was approved.
- Building Project Change Order: Asbestos abatement and monitoring for \$14,044: After a lengthy discussion of the pros and cons of asbestos abatement vs. encapsulation (costing approximately \$9,000), Council members reached a consensus. They agreed that it was better to address the asbestos problem now, than in the future when costs will likely be higher. They also agreed that the cost difference between abatement and encapsulation was not significant to justify the higher cost abatement. Mr. Urban made a motion to approve asbestos abatement and monitoring for \$14,044. Mr. Haley made a second and the motion was approved.
- Building Project Change Order: Electrical/Wiring for \$1,870: Mr. Sherk asked Council not to vote on this change order because of additional modifications that are being made.
- Building Project Change Order: Wooden Ramp: Mr. Jimenez made a motion to approve a change order that will replace a concrete ramp between the Fire Company and Police Department with a less expensive wooden ramp. Mr. Haley second the motion. The motion was approved.
- Agreement with Annville Cleona School District to Use the Borough Building for Sheltering and Mass Care Facilities: Mr. Urban made a motion to approve a memorandum of understanding with Annville-Cleona School District to use the Borough building for sheltering and mass care facilities. The terms of the agreement are from March 1, 2025 to March 1, 2030. Mr. Haley seconded the motion. The motion was approved.
- Agreement with Annville Cleona School District for Cleona Police Department Reporting and Procedures on School Property: Mr. Haley made a motion to approve a memorandum of understanding with Annville-Cleona School District for Cleona Police Department reporting and procedures on school property. The terms of the

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agreement are from July 1, 2025 to June 30, 2027. Mr. Jimenez second the motion. The motion was approved.

- Lease Agreement with Lebanon County for the Magisterial District Justice Office. Mr. Jimenez made a motion to approve a one-year lease agreement with Lebanon County for office space for Magisterial District Justice for a monthly rent of \$1,100. The lease agreement will be from January 1, 2025 to December 31, 2025. Mr. Haley second the motion. The motion was approved.
- Payroll Company: Mr. Johnson discussed the need for an outside company to manage the Borough's payroll. He suggested that at this time it probably was not necessary for an outside company to do the payroll.
- Appointment of Bryan Hoffman to the Lebanon County Tax Collection Committee. After a description of the Lebanon County Tax Collection Committee, Mr. Haley made a motion to re-appoint Mr. Bryan Hoffman (337 E. Maple Street) to the Committee for a six year term (December 31, 2031). Mr. Urban second the motion. The motion was approved.
- Easement Request for Unopen Proportion of East Walnut Street: Council members discussed an easement request from the Cleona Borough Authority for an unopen section of East Walnut Street. Ms. Gallo pointed out that there is an unauthorized driveway cutting across the Borough owned section of East Walnut Street that needs to be addressed. The driveway is located at 145 Dairy Road. Ms. Gallo said that she will discuss the issue with the Authority solicitor, Amy Leonard and report back to Council.

UNFINISHED BUSINESS:

- Ordinance Review – zoning and map ordinance: No Report
- Municipal Trash: No Report
- Recreational vehicles/trailers/boats on private property: No Report
- Line of sight study: Mayor Minnich said that line of sight issue is more of a problem on the northside of the Borough than the southside. Then he discussed parking on North Center Street and large vehicles blocking the line of sight. The Mayor continued that he will identify the four or five problem areas and what can be done with parking around these intersections. The Mayor also discussed the issue of turning onto North Center Street from West Penn Avenue. His main concern was the ability to turn right on red. It was agreed that this was a PennDOT issue.

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Motion by Mr. Haley, seconded by Mr. Jimenez, to pay the bills for January 2025

Council adjourned at 8:44 pm.

Respectively Submitted

Jonathan Johnson