

January 2, 2024

The reorganizational meeting of the Borough Council was called to order on the above date by Mayor Larry Minnich at 7:00pm with the Pledge of Allegiance followed by the Lord's Prayer. Members attending were Pat Haley, Doug Hartman, Rafael Jimenez Gomez, Jim O'Connor, and Matt Urban. Sam Wengert arrived at the meeting at 7:11pm. Also attending were Attorney Nicole Eisenhart and Borough Manager, Melody Vanderveer.

Nomination of Jim O'Connor for Council President by Matt Urban, seconded by Doug Hartman. Motion carried.

Nomination of Tricia Springer for Council Vice President by Pat Haley, seconded by Doug Hartman. Motion carried.

The meeting was turned over to Council President O'Connor and the meeting was called to order at 7:04pm.

Nomination of Pat Haley, President Pro Tempore by Jim O'Connor, seconded by Doug Hartman. Motion carried.

President Jim O'Connor stated if there were no objections, he will keep the appointment of council departments the same as noted: Police/Fire Emergency: Tricia Springer; Highway: Sam Wengert; Code Enforcement/Sanitation: Rafael Jimenez Gomez; Property: Doug Hartman; Pat Haley, Park & Recreation and Finance: Matt Urban.

Minutes from the December 4, 2023, meeting was e-mailed to Council prior to the meeting. **Motion by Matt Urban, seconded by Pat Haley, to approve the December 4, 2023, minutes. Motion Carried.**

The Treasurer's report for December was read. **A motion was made by Doug Hartman, seconded by Rafael Jimenez Gomez to approve the Treasurer's report for December 2023. Motion carried.**

FIRE COMPANY REPORT – Dustin Sider (absent)

The Fire Company report was not submitted in time for the meeting due to the meeting date falling so early in the month. It will be attached to the minutes when it is received.

POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski

Chief's report submitted and attached to these minutes. Officer Sheaffer resigned, and Officer Rantz Martin is returning to the department as a part-time police officer.

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CITIZEN'S COMMENTS:

There were no citizen's comments

PRESIDENT'S REPORT/COMMENTS – Jim O'Connor

Jim did not have anything to report.

CODE ENFORCEMENT – Rafael Jimenez Gomez

Rafael e-mailed his report for code enforcement to council along with a draft of the municipal trash ordinance for their review. He modeled the municipal trash after neighboring municipalities. He met with Colleen regarding ordinances that pertain to permit fees. Colleen suggested looking at all ordinances for relevancy. Code Enforcement procedures will be addressed during the executive session.

PROPERTY DEPARTMENT - Doug Hartman

The boiler lines for the hot water are in the middle of the wall that was scheduled for demolition between the fire and police departments. Doug met with G.F. Bowman to put together a plan to activate both gas rooftop units as well as install a gas unit in the fire company ceiling for \$17,500.00.

HIGHWAY DEPARTMENT - Sam Wengert

The manhole on East Walnut Street was repaired. The Borough Authority will be paying the cost for that repair. There are two items on the punch list that need to be addressed before a warranty letter can be issued and the final payment released. Annville Township raised their hourly rate significantly for salting but will be using their large salting truck which should reduce their hours to salt the entire Borough as well as returning to Annville Township to pick up additional salt. Sam hopes to use Siebecker Property Management for the alleys and smaller areas.

RECREATION DEPARTMENT – Pat Haley

The Santa Meet and Greet was cancelled due to inclement weather. Pat heard back from a woman with the state that is working on their LDA grant application. Due to the wording on Resolution #2023-06, the Park could only apply for the amphitheater and mini golf renovation. The Park & Rec board will be selecting the movies for the 2024 Summer season at their next meeting.

FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer (absent)

FINANCE DEPARTMENT – Matt Urban

Matt didn't have anything to report on the budget.

BOROUGH MANAGER-BOROUGH AUTHORITY – Melody Vanderveer

The Liquid Fuel's audit for 2021 & 2022 was completed with no findings. Melody has heard many complaints regarding the mail service and getting a new zip code. Melody advises the resident to use the last 4 digits attached to the zip code. Our Federal Congressman would have to get involved in the process. Most of the issues are the automated systems the United State Post Office has implemented.

SOLICITOR'S REPORT – Nicole Eisenhart

Solicitor's report submitted and attached to these minutes. Nicole will speak to Colleen regarding the bid process for the heating system.

NEW BUSINESS

- **Motion by Pat Haley, seconded by Doug Hartman to approve Sue Bowman to the Borough Authority. Motion carried.**
- **Motion by Sam Wengert, seconded by Rafael Jimenez Gomez to approve Resolution #2024-01, disposition of 2016 records. Motion carried**
- **Motion to approve Swatara Township Resolution #2024-04 approving the new hourly rate for police services by Matt Urban, seconded by Pat Haley, Motion carried.**
- Appointment of a new code enforcement officer was discussed under the executive session.

UNFINISHED BUSINESS:

Ordinance review, municipal trash, building renovations and heating system were discussed under code enforcement/sanitation and property reports.

Motion by Matt Urban, seconded by Pat Haley to pay the bills for December 2023.

Council recessed to executive session to discuss police personnel at 7:40pm.

With no new business to discuss the meeting was adjourned at 8:10pm.

Respectively Submitted

Melody Vanderveer