

# January 3, 2022

The reorganizational meeting of the Borough Council was called to order on the above date by Mayor Larry Minnich at 7:00pm with the Pledge of Allegiance followed by the Lord's Prayer. Members attending were Pat Haley, Doug Hartman, Bob Moyer, Jim O'Connor, Tricia Springer and Matt Urban, Sam Wengert attended the meeting remotely by telephone. Also attending were Attorney Andrew Race and Borough Manager, Melody Vanderveer.

**Nomination for Jim O'Connor for Council President by Pat Haley. Motion carried.**

**Nomination for Pat Haley for Council Vice President by Bob Moyer. Motion carried.**

**Nomination for President Pro Tempore Bob Moyer by Tricia Springer. Motion carried.**

**President Jim O'Connor stated if there were no objections, he will keep the appointment of council departments the same as noted: Police/Fire Emergency: Tricia Springer, Highway: Sam Wengert, Code Enforcement/Sanitation: Bob Moyer, Property: Doug Hartman, Recreation: Pat Haley and Finance: Matt Urban.**

**The regular meeting of Borough Council was called to order at 7:15pm by Council President, Jim O'Connor.**

Minutes from the December 6, 2021, meeting were e-mailed to Council prior to the meeting. **Motion by Matt Urban, seconded by Tricia Springer to approve the December 6, 2021 minutes. Motion Carried.**

The Treasurer's report for December was read. **A motion was made by Pat Haley, seconded by Bob Moyer to approve the Treasurer's report for December, 2021. Motion carried.**

## **FIRE COMPANY REPORT – Andrew Raudensky**

The Cleona Fire Company responded to 49 incidents in December which brings their total for 2021 to 471 calls, the majority of those calls in Cleona. They had a total of 231.28-man hours for the month. Average response time was 4.38 minutes. The transitional board has started to meet to work through the details of the merger. Andrew thanked the Police Department and Central Medical for help with the Santa Tour.

## **POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski**

Chief's report submitted and attached to these minutes. Chief has been reviewing the Civil Service regulations and is working with Colleen on the revisions to Cleona's Civil Service Manual.

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Mayor has been speaking to several residents that have properties under the International Property Maintenance Code.

### **PRESIDENT' S REPORT/COMMENTS – Jim O'Connor**

Jim did not have anything to report. He thanked Council for their hard work in 2021 and is looking forward to working with them for 2022.

### **CODE ENFORCEMENT - Bob Moyer**

An IPMC meeting is scheduled for Thursday. There are a couple of problem properties that they are working through but mostly have a lot of properties that have complied. There will be a town meeting scheduled to discuss municipal trash.

### **PROPERT DEPARTMENT - Doug Hartman**

Doug is trying to reach out to UGI to bring gas to the building. He has nothing new to report on the PennDot Special Studies.

### **HIGHWAY DEPARTMENT - Sam Wengert**

**Motion by Matt Urban seconded by Tricia Springer, to approve Greenland's pay request for \$22,924.51. Motion carried.** Steve Shirk, Steckbeck Engineering went through the pay request which originally was 26% overage on materials and brought that cost down to 15%.

Larry Bowman came into the office last month with pictures of our right-of-way in the back of the Bowman building which seems to be cracking around the stormdrain. Sam reached out to Bryan Hoffman, Borough Authority to look at the problem as well.

### **RECREATION DEPATMENT – Pat Haley**

They had a successful Santa Meet and Greet on December 12<sup>th</sup> with approximately 125 people attending. Pat thanked Doug Hartman for spreading the millings from the recent paving on the parking lot at the park.

### **FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer**

**Motion by Tricia Springer, seconded by Matt Urban to approve the agreement between Cleona Borough and Union Hose for fire protection and emergency services. Motion carried.** One of the main changes made on the agreement was a lump sum reimbursement instead of setting out different prices for fuel and other expenses.

**Motion by Tricia Springer, seconded by Pat Haley for Colleen to move forward with the agreement with Union Township. Motion carried.** The contract would start approximately March 1, 2022. Chief Farneski said they are ordering supplies for police services specifically for Union Township for the department should be ready by March.

**FINANCE DEPARTMENT – Matt Urban**

The year ended very strong. Matt is expecting expenses to go up as reflected in the economy.

**BOROUGH MANAGER-BOROUGH AUTHORITY – Melody Vanderveer**

There is nothing new to report for the Borough Authority. Newsletters are going out with the newsletter on Monday with the sewer bills. Ella Klepper officially retired December 31<sup>st</sup> so Angela Fair will be working in the office until a permanent employee is hired. Ella worked very hard on scanning minutes, so they are protected from any fire or water damage. The scanned minutes will be downloaded onto a thumb drive and eventually stored in the cloud.

**Motion by Bob Moyer, seconded by Matt Urban to approve CM High's 2022 maintenance agreement for the traffic signals for \$735.00 Motion carried.**

**SOLICITOR'S REPORT – Colleen Gallo (absent)**

Solicitor's report submitted and attached to these minutes.

**NEW BUSINESS**

- **Motion by Tricia Springer, seconded by Matt Urban to approve the 2022 Council meeting dates. Motion carried.** The July and September meeting will be delayed to the second Monday due to Independence Day and Labor Day and two budget workshop meetings for September 26<sup>th</sup> and October 17<sup>th</sup> are scheduled.
- **Motion by Bob Moyer, seconded by Pat Haley to appoint the following positions: Matt Ditzler, Borough Authority; Holly Betz, Park & Recreation Board; Ken Fox, Zoning Hearing Board Alternate; and Mike Peiffer, Civil Service Commission. For the year 2022: Lebanon County Treasurer, Delinquent Real Estate Tax Collector; Fulton Bank-Depositories for the Borough; Melody Vanderveer, Secretary/Treasurer and Open Records Officer; Tricia Springer, Open Records Alternate. Motion carried.**
- **Town Meeting will be held January 25<sup>th</sup> at 7:00pm to discuss municipal trash.** The meeting will be advertised in the Lebanon Daily News as well as noted in the newsletter and added to the website.

**UNFINISHED BUSINESS**

- Tax relief for Volunteer Fire Fighters –Tabled until merger
- Ordinance Review – Recreational vehicles parking on streets; review repealed Chapter 25 Trees; permits for dumpsters/parking on non-vehicles.
- Municipal Trash – Notice in January’s sewer bills and Town Hall in January.
- NIMS Training (100, 200, 700) –
- PennDot Multimodal Grant –
- Excavation of streets ordinance; fee schedule to be addressed as well
- Fee schedule for permits
- Annville/Cleona Pool DCNR Feasibility Study

**Motion by Matt Urban, seconded by Bob Moyer to pay the bills for December, 2021.**

**Motion by Pat Haley, seconded by Bob Moyer to adjourn the meeting at 7:57pm.**

Respectively Submitted

Melody Vanderveer