

# January 9, 2023

The regular meeting of the Borough Council was held on the above date. The meeting was called to order at 7:00pm by President Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Rafael Jimenez Gomez, Pat Haley, Doug Hartman, Tricia Springer, Matt Urban and Sam Wengert. Also attending were Solicitor Colleen Gallo, and Melody Vanderveer, Borough Manager.

Minutes from the December 5, 2022, minutes were e-mailed to Council prior to the meeting. A correction to add Rafael Jimenez Gomez as an attendee to the meeting was added. **Motion by Matt Urban, seconded by Tricia Springer, to approve the December 5, 2022 minutes as amended. Motion carried unanimously.**

The Treasurer's report for December was read. **Motion by Pat Haley, seconded by Sam Wengert, to approve the Treasurer's report for December, 2022. Motion carried unanimously.**

## **FIRE COMPANY REPORT – Absent**

Council reviewed the Fire Company report that was submitted and attached to these minutes.

## **POLICE DEPARTMENT – Chief Farneski**

Chief's report submitted and attached to these minutes. Chief presented Officer Amy Sheaffer a commendation for medical life-saving measures on a call she responded to in North Annville in August.

## **CITIZEN COMMENTS**

There were no citizens comments

## **PRESIDENT'S REPORT/COMMENTS – Jim O'Connor**

Jim didn't have anything new to report.

## **CODE ENFORCEMENT – Rafael Jimenez Gomez**

Rafael is reviewing two municipal trash bid documents from neighboring municipalities as well as looking at updating the permit fees. He is continuing to get up to speed on IPMC with Melody.

## **PROPERT DEPARTMENT - Doug Hartman**

Doug secured architect Jim Crumb, for the police department renovation. Council had previously approved the cost for an architect with a cost not to exceed \$15,000.00 but the contract for Mr. Crumb includes reimbursable out-of-pocket expenses up to \$1,000.00. **Motion by Doug to sign the contract with James Crumb, seconded by Tricia Springer. Motion carried.** Doug will schedule a meeting between the architect and the police department sometime in January.

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An open house for the 422 Special Study is scheduled for January 18, 2023, from 4:00-7:00pm with WSM to get feedback from the public and show them the results of their traffic study. Doug hopes Council will plan to attend the open house.

Doug continues to work on the excavation of streets. He will contact Steve Shirk, Jackson Township's engineer, to help make recommendations for Cleona's street excavation ordinance.

### **HIGHWAY DEPARTMENT - Sam Wengert**

The PIB loan for \$380,000.00 was finally approved. Steve Shirk is putting the bid documents together for the 2023 paving project. Bid documents will be opened on February 3<sup>rd</sup> for discussion at the February council meeting.

### **RECREATION DEPARTMENT – Pat Haley**

Due to inclement weather, the Santa event in December was cancelled. There is another vacancy on the Park & Rec Board since Jim Shreve moved out of the Borough. Park & Rec are meeting tomorrow night to plan the Summer movie nights.

### **FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer**

Tricia didn't have anything new to report but will discuss the police bargaining in executive session. The Cleona Police Department was not awarded any funds from the grant that Sergeant Rager submitted in December. A second round for the remaining grant funds will come out in March.

### **FINANCE DEPARTMENT – Matt Urban**

Matt was able to secure the PIB loan at a lower rate of 1.7% interest, which is the rate when the PIB loan was initially submitted over a year ago. Currently the interest rate was 3.5%.

### **BOROUGH MANAGER-BOROUGH AUTHORITY – Melody Vanderveer**

The Authority is having Steckbeck Engineering survey the area of East Penn and Elizabeth Street depression where storm water tends to sit. The sidewalk panels will be installed this month on the South Grant Street stormwater drain and they are in the design stage for installing a new stormwater pipe on Dairy Road. Sewer bills are being mailed out tomorrow. The sign in the front of the building broke so Melody reached out to Class One Graphics to design a new sign with clearer direction for the Borough and DJ office. A notice was put in the newsletter regarding parking of non-motorized vehicles.

### **SOLICITOR – Colleen Gallo**

Solicitor's report submitted and attached to these minutes. The rest of her report is covered under new business.

**NEW BUSINESS**

**Motion by Sam Wengert, seconded by Pat Haley to approve Ordinance #330, modification of the rental license, noise and addressing overhanging trees & bushes. Motion carried.**

**Motion by Tricia Springer, seconded by Matt Urban to approve Resolution #2023-01, approval of the PIB loan and authorizing Jim O'Connor to execute the documents for the loan. Motion carried.**

**Council gave approval for Collen to move forward with Chris Miller to secure fencing and no trespassing signs at a cost of \$3,000.00. The fence will remain until the property is demolished.**

**Motion by Matt Urban, seconded by Pat Haley to appoint Bryan Hoffman to the Cleona Borough Authority, Les Powell to IPMC Board, Bruce Kohr & Mike Runkel to the Zoning Hearing Board. Motion carried.**

**Council gave approval for Lynn Fields to purchase a larger memorial plaque for Richard Fields. Currently the plaque is in front of the holly bush in the front of the building.**

The fire alarm is not working properly. Hi-Tech believes cell phone towers are interfering with the radio signal for the fire alarm. Melody received two quotes from Hi-Tech Security for two different repairs. **Motion by Tricia Springer, seconded by Pat Haley to have Jim look into the problem with the alarm and make recommendations. Motion carried.**

No new business was discussed.

**Motion by Tricia Springer, seconded by Pat Haley, to pay the bills for December, 2022. Motion carried.**

**Council adjourned to an executive session at 8:15pm for the police bargaining unit.**

Council reconvened at 8:45. **Motion by Tricia Springer to approve the 2023-2025 police contract as amended in the reline by Matt Urban. Motion carried.**

Council adjourned at 8:57

Respectively Submitted  
Melody Vanderveer