

# July 10, 2023, Minutes

The regular meeting of the Borough Council was held on the above date. The meeting was called to order at 7:00pm by Vice President Patrick Haley with the Pledge of Allegiance and the Lord's Prayer. Members attending were Rafael Jimenez Gomez, Doug Hartman, Tricia Springer, and Matt Urban. Also attending were Mayor Larry Minnich, Attorney Megan Ryland-Tanner, and Melody Vanderveer, Borough Manager. Jim O'Connor was absent.

Minutes from the June 5, 2023, minutes were e-mailed to Council prior to the meeting. **Doug Hartman, seconded by Trisha Springer, to approve the minutes from the June 5, 2023 meeting. Motion carried unanimously.**

The Treasurer's report for June was read. **Motion by Matt Urban, seconded by Tricia Springer, to approve the Treasurer's report for June, 2023. Motion carried unanimously.**

## **FIRE COMPANY REPORT – Doug Sider, absent**

The Fire Company report was submitted and reviewed by Council. They are attached to these minutes.

## **POLICE DEPARTMENT – Chief Farneski and Mayor Minnich**

Chief's report submitted and attached to these minutes. Mayor Minnich received news regarding a County-wide program to provide Narcan to residents if they participate in an educational program. Central Medical is planning on participating in the program. He hopes to have more information at the next meeting.

## **CITIZEN COMMENTS**

There were no citizen's comments

## **PRESIDENT'S REPORT/COMMENTS – Jim O'Connor (absent)**

We are working on getting the IworQ software for code enforcement up and running by the middle of August. Melody had a training session and another will be scheduled.

## **CODE ENFORCEMENT – Rafael Jimenez Gomez**

An IPMC meeting was held last month. The IPMC committee will work on updating the new process. The next meeting is scheduled for July 12, 2023.

## **PROPERTY DEPARTMENT – Doug Hartman**

The grass is starting to fill in where the gas line was installed. The front door and back door glass panels were repaired this month. Doug reminded Council we must have the heat converted from oil to gas by April, 2024. The drawings for the renovations are finished but he does not have the architect's estimate for the renovation. Doug is waiting for pricing from Seamans for fire and security as well as an estimate to replace the windows.

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The PennDot 422 Special Study was completed and mailed to Council prior to the meeting. The next step is to look for funding to implement the recommendations. Council will need to adopt a resolution for approve the study under new business.

### **HIGHWAY DEPARTMENT – Sam Wengert**

Except for a few incidents, curb cuts went well on East Maple Street. Sam spoke to the residents and addressed their concerns. Sam hopes the paving will start the beginning of August. East Walnut will be paved prior to the start of school.

### **RECREATION DEPARTMENT – Pat Haley**

The Summer program started June 19, 2023, and will run until August 11, 2023. Pat will discuss a incident that happened at the park in executive session.

The first movie night is scheduled for July 21, 2023 with the showing of “Minions-Rise of Gru” sponsored by Bomberger’s of Annville.

### **FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer**

Tricia is working on updating Chief Farneski’s contract and will discuss a draft she has put together in executive session.

### **FINANCE – Matt Urban**

Revenues and expenses are in line with the projection.

### **BOROUGH MANAGER/BOROUGH AUTHORITY – Melody Vanderveer**

Melody did not have anything new to report for the office. Sewer bills were mailed today. The Authority is planning on reviewing stormwater projects needed throughout the Borough. They did not meet in July.

### **SOLICITOR’S REPORT – Megan Ryland-Tanner**

Colleen Gallo e-mailed her monthly report prior to the meeting. Megan will discuss Resolution #2023-5 under new business.

### **NEW BUSINESS**

**Motion by Doug Hartman, seconded by Rafael Jimenez Gomez to adopt Resolution #2023-05 which approves the PennDot 422 Special Study. Motion carried unanimously.**

Mr. Larry Reiker, 204 West Walnut Street, submitted a request for a handicap space at his property at 204 West Walnut Street. **Motion by Tricia Springer, seconded by Matt Urban to approve the installation of a handicap space at his property. Motion carried unanimously.**

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**UNFINISHED BUSINESS**

Municipal Trash – Rafael is reviewing the ordinances that Collen provided from neighboring municipalities.

Excavation of streets ordinance – Doug had trouble receiving e-mails from Steve Shirk, Steckbeck Engineering, with recommendations for updating the Borough's street excavating ordinance. He just received them and will review his recommendations for the August meeting.

**Motion by Matt Urban, seconded by Tricia Springer, to pay the bills for June 2023. Motion carried.**

Council adjourned at 7:43 to executive session to discuss the summer park program and Chief Farneski's contract.

Council reconvened at 8:30pm. With no further business to discuss, the meeting was adjourned.

Respectively Submitted  
Melody Vanderveer