

July 7, 2025

The regular scheduled meeting of the Borough Council was called to order on the above date. The meeting was called to order at 7:00 pm by Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members who attended were Pat Haley, Robert Moyer, Jim O'Connor, Tricia Springer, Matt Urban, and Sam Wengert. Members absent; Rafael Jimenez Gomez and Mayor Larry Minnich. Also attending were Solicitor Colleen Gallo and Borough Manager, Jonathan Johnson.

Minutes from June 2, 2025, meeting was emailed to Council members prior to the meeting. **Mr. Wengert made a motion, seconded by Mr. Haley, to approve June 2, 2025, minutes. Motion Carried.**

The Treasurer's report for June 2025 was read. **A motion was made by Mr. Urban, seconded by Mr. Haley, to approve the Treasurer's report for June 2025. Motion carried.**

FIRE COMPANY REPORT, Fire Chief Philip Snavely

Fire Company's report was submitted and are attached to these minutes. Chief Snavely discussed challenges of recruiting and retaining firefighters. He also discussed the possibility of regional fire service and paid firefighters to supplement volunteers. Chief Snavely then discussed two options on how the Fire Company can be reimbursed for its purchases through the Local Share Account (LSA). He explained that the Borough applied for the LSA on behalf of the Fire Company. The Fire Company is willing to purchase the items outright and wait until the Borough applies and receives LSA reimbursement. Chief Snavely said he provided the Borough Manager with a draft agreement for the reimbursement. It was agreed that the issue will be discussed and voted on at the August Council meeting.

POLICE DEPARTMENT – Chief Farneski

The police report is attached.

MAYOR'S REPORT – Mayor Larry Minnich (absent)

No Report

CITIZEN'S COMMENTS:

No comments

PRESIDENT'S REPORT/COMMENTS – Jim O'Connor

Mr. O'Connor reviewed salaries of Borough Council members and the Mayor. He also noted that council members do a lot of work beyond attending monthly meetings and concluded by saying nobody is on Council for the money.

CODE ENFORCEMENT – Rafael Jimenez Gomez (absent)

No Report

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PROPERT DEPARTMENT – Bob Moyer

Mr. Moyer discussed the repairs to the sump pump piping system. He also said that sometime in the near future, Council will need to decide what to do with the basement.

HIGHWAY DEPARTMENT - Sam Wengert

Mr. Wengert said that he is planning to meet with the Borough engineer to discuss alley paving and to develop technical specifications on how alleys should be paved to prevent water runoff problems.

RECREATION DEPATMENT – Pat Haley

Mr. Haley reported that Rebecca Myers had taken the position of summer program director. He said that they had planned to hire an assistant director, but that person backed out. Because there was not an assistant director, Mr. Haley told Ms. Myers not to allow the children near the Quittie Stream. Mr. Haley concluded by saying that Friday, July 18th is the first movie night, and they are showing Sonic the Hedge Hog 3.

FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer

Ms. Springer said her report concerning the police will be discussed in an executive session.

FINANCE DEPARTMENT – Matt Urban

Mr. Urban said that he is researching the possibility of transferring some of the money in the General Fund account to the Pennsylvania Local Government Investment Trust (PLGIT) where it could potentially pay a higher interest rate.

BOROUGH MANAGER-BOROUGH AUTHORITY – Jonathan Johnson

- Fire Company Audit: Copy of the Fire Company Audit was distributed to members for their review.
- Borough Audit: Mr. Johnson told Council that their existing auditor has retired, and a new auditor is needed.
- Insurance Bids: Mr. Johnson said the insurance bidding process was much more complicated than he anticipated. Because of this, he has stopped the bidding process.
- Snowplowing Bids: The new snowplow bids were advertised in June and the bids are due on July 18th.
- Crosswalk Painting: Mr. Johnson said they received a crosswalk painting quote from Annville that uses thermoplastic for nearly \$48,000. He is getting another quote from Union Township that would use highway paint.
- Budget discussion
 - Reviewed Cleona Borough Council budget goals. Mr. Urban volunteered to help organize the goals into budget line items.
 - 2026 General Fund Revenues: Mr. Johnson projected that the Borough will receive \$1,363,370 in 2026.
 - Distribution of 2026 expenditures worksheets to Committee chairs.

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- Proposal to finance road paving projects: Mr. Johnson presented a proposal to increase the Capital Fund tax from 0.4 mills to 0.8 mills. The money generated from the increase would be put into a saving account and withdrawn every three years to pave a roadway. Council members asked for more information.

SOLICITOR'S REPORT – Colleen Gallo

Solicitor's report was submitted and are attached to these minutes.

NEW BUSINESS

Increase Cost to Clean Borough Building: Mr. Johnson told Council that their current building cleaning contractor wants to increase their rates from \$445 to \$590 per month because of the increase size of the police stations. After a discussion, **Mr. Moyer made a motion to approve the monthly cleaning rate to \$590, Ms. Springer second, the motion was approved.**

Increasing Cleona Borough Authority Members' Salary: Ms. Gallo said that upon further research, she learned that it is the Borough's responsibility to approve Authority member's salary changes. After a discussion, **Ms. Springer made a motion to increase Cleona Borough Authority newly appointed members' salaries to \$50 per month, Mr. Haley second, the motion was approved.**

Traffic Signal Repairs: Mr. Johnson told Council that the spring preventative maintenance inspection by C.M. High found that the two Penn Ave. traffic signals in the Borough needed \$3,061.10 in repairs. After a discussion, **Mr. Moyer made a motion to proceed with the repairs. Ms. Springer second, the motion was approved.**

Security Camera Quotes: Mr. Moyer discussed the necessity of security cameras inside the police department and outside the Borough building. He then reviewed the three quotes the Borough received and recommended using Hi-Tech Security. After a discussion, **Ms. Springer made a motion to have Hi-Tech Security install the camera and necessary hardware, Mr. Urban second, the motion was approved.**

Review of Cyrus Street Parking Ordinance: Mr. Wengert discussed problems he saw with the Cyrus Street parking Ordinance #333. After discussion, it was agreed to have the Borough engineer reexamine Cyrus Street parking requirements and other intersections.

Building Project: Change Orders

Mr. Johnson said the Project Engineer (Alex Kauffman) recommend approving the change order for the door modification (GC#26) and not the floor preparation (GC#25). Following a discussion, **Ms. Springer made a motion to approve Change Order #26 for \$445.00, Mr. Haley second, the motion was approved**

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Change Order Number	Brief Description	Estimate Price	Time Extension (Days)
GC #25	Extensive preparation of flooring in PD in order to properly install LVT product of the specified thickness	\$1,000.00	0
GC #26	Modify door into PD to accept locking level. Modify door jamb to accept latch. Approved submittal called for panic hardware into PD would pose a security risk	\$445.00	0

Building Project: Pay Applications

Mr. Johnson said that the project engineer has approved each of the following paying applications:

- Heim Construction Inc. (General Contractor) \$26,786.71 (Partial)
- BJH Electrical Inc. (Electrical Contractor)\$8,245.27 (Final)
- Mann Plumbing & Heating (HVAC)\$6,191.30 (Final)
- Spotts (Plumbing).....\$700.00 (Final)

After a discussion, **Ms. Springer made a motion to approve the pay applications, Mr. Haley second, the motion was approved.**

UNFINISHED BUSINESS:

Ordinance Review – zoning and map ordinance:

Ms. Gallo said the reports are being updated by the Borough with the appropriate Tax Id numbers.

Municipal Trash:

No Report

145 Dairy Road Driveway Issues

Discussed during executive session.

Tree Removal Costs at 58 and 55 Willow Avenue

Mr. Johnson informed Council that the Borough’s insurance company refused to pay for cutting up the tree that fell across Willow Avenue in May. The insurance company claimed the Borough had immunity. Mr. Johnson pointed out the homeowner at 58 Willow Avenue has paid what their insurance said was their portion, but the homeowner across the street at 55 Willow Avenue insurance company has refused their claim as well.

The council adjourned at 8:55 pm. Then went into executive session to discuss two issues:

- Legal litigation

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- Police personnel Issues

Borough Council came out of executive session at 9:10 pm.

Ms. Springer made a motion to move Police Officer Matthew Deitrich for Officer 2 to Officer 3 effective August 1, 2025, Mr. Moyer second, the motion was approved.

Pay June 2025 Bills

Motion by Mr. Haley, second by Mr. Wengert to pay the bills for June 2025. The motion was approved.

With no further business, Council adjourned at 9:16 pm.

Respectively Submitted
Jonathan Johnson