

June 3, 2024

The regular meeting of the Borough Council was called to order on the above date. The meeting was called to order at 7:00pm by President Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Pat Haley, Doug Hartman, Rafael Jimenez Gomez, Tricia Springer and Matt Urban. Also attending were Mayor Larry Minnich, Solicitor Colleen Gallo and Borough Manager, Melody Vanderveer. Sam Wengert was absent.

Minutes from the May 6, 2024, meeting was e-mailed to Council prior to the meeting. **Motion by Matt Urban, seconded by Rafael Jimenez Gomez, to approve the May 6, 2024, minutes. Motion Carried.**

The Treasurer's report for May 2024 was read. **A motion was made by Pat Haley, seconded by Rafael Jimenez Gomez to approve the Treasurer's report for May 2024. Motion carried.**

FIRE COMPANY REPORT – Dustin Sider

The Fire Company report was submitted and attached to these minutes. Dustin didn't have anything to add to the report but wanted to mention that the fire company is losing three firefighters that were students at Lebanon Valley College and graduated this year. Dustin thanked Council for their continued support of the Fire Company.

POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski

Chief's report submitted and attached to these minutes.

Mayor Minnich completed his annual security training for the Cleona Police Department. He will have something to address in executive session.

CITIZEN'S COMMENTS:

There were no citizen's comments.

AMANDA RIVERA – LOST DOG SIGNS:

Ms. Rivera submitted a letter to place two signs along 422 for two weeks on behalf of the Finkey family who are owners of a lost husky, Xena. Xena has been missing since April 16th from Annville Township. **Motion by Tricia Springer, seconded by Pat Haley to approve the request. Motion carried.**

PRESIDENT'S REPORT/COMMENTS – Jim O'Connor

Jim distributed a computer use policy for any individual or employee that uses computer resources provided by Cleona Borough. **Motion by Matt Urban, seconded by Rafael Jimenez Gomez to approve the policy and create the position of Chief Information Officer for the Cleona Borough. Motion by Tricia Springer seconded by Pat Haley to nominate Jim O'Connor to the position of Chief Information Officer. Motion carried.** The position will be added to Cleona Borough's other positions to be reviewed every year.

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CODE ENFORCEMENT – Rafael Jimenez Gomez

The agreement for a new Code Enforcement Officer was delayed as we are awaiting a response from the insurance company regarding an insurance policy for the position. Rafael e-mailed the permit fee schedule to Council for review. Rafael will e-mail the strong waste ordinance to council for review for the July meeting.

PROPERT DEPARTMENT - Doug Hartman

A meeting for the building renovations was held prior to the Council meeting. Doug will work with Steve Sherk, Steckbeck Engineering, to put together bid documents to bid the whole renovation project. Melody will e-mail Steve to contact Doug for dates to meet.

HIGHWAY DEPARTMENT - Sam Wengert (absent)

RECREATION DEPARTMENT – Pat Haley

The starting date of the Summer program is June 24, 2024 and will end August 2, 2024, with a pool party at the Annville/Cleona Pool. Our first movie is being held on July 19, 2024, with Super Mario Brothers being shown.

FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer

The contract with Union Township ends December 31, 2024. Tricia and Chief Farneski will compile a letter to Union Township to start negotiations to renew the contract for the next three years and make any changes to the level of service if necessary.

Motion by Tricia Springer to amend the agenda to authorize Colleen to prepare and advertise changes to the parking ordinance with fees established by resolution seconded by Matt Urban. Motion carried.

FINANCE DEPARTMENT – Matt Urban

We have received approximately 92% of property taxes. Expenses are tracking on budget.

BOROUGH MANAGER-BOROUGH AUTHORITY – Melody Vanderveer

There was nothing new to report for the Authority. Their next meeting is this Wednesday.

SOLICITOR'S REPORT – Colleen Gallo

Solicitor's report submitted and attached to these minutes. Colleen did not have anything more to report.

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NEW BUSINESS

- Computer usage police was covered under President's Report
- Parking ordinance was covered under Fire Safety & Police Department

UNFINISHED BUSINESS:

- Motion by Matt Urban, seconded by Tricia Springer to update the permit schedule fees.
- Building renovations was covered under Property Department

Motion by Matt Urban, seconded by Pat Haley, to pay the bills for May 2024.

Council recessed to executive session at 7:45 to discuss a potential contract for police services.

Council reconvened the June Council meeting at 8:04pm Motion by Tricia Springer, seconded by Doug Hartman to adjourn the meeting.

Council adjourned at 8:04pm.

Respectively Submitted

Melody Vanderveer