

# June 5, 2023

The regular meeting of the Borough Council was held on the above date. The meeting was called to order at 7:03pm by President Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Pat Haley, Rafael Jimenez Gomez, and Matt Urban. Also attending were Larry Minnich, Mayor, Colleen Gallo, Solicitor, and Melody Vanderveer, Borough Manager. Doug Hartman, Tricia Springer and Sam Wengert were absent.

Minutes from the May 1, 2023, minutes were e-mailed to Council prior to the meeting. **Motion by Pat Haley, seconded by Rafael Jimenez Gomez to approve the minutes from the May 1, 2023 meeting. Motion carried unanimously.**

The Treasurer's report for April was read. **Motion by Matt Urban, seconded by Tricia Springer, to approve the Treasurer's report for April, 2023. Motion carried unanimously.**

## **FIRE COMPANY REPORT – Dustin Sider**

Fire Company report was submitted and attached to these minutes. Dustin thanked the Borough for their contributions to the fire company. They experienced unexpected expensive repairs for failed hoses in the amount of \$15,000.00. They are working on patches and letterhead designs for the merged fire companies. They had an open house last week and several people signed up but the LVC students that run with the fire company returned home for the Summer, so they are working to make sure they have the right people available to run calls.

## **POLICE DEPARTMENT – Chief Farneski and Mayor Larry Minnich**

Chief's report submitted and attached to these minutes.

## **CITIZEN COMMENTS**

There were no citizens comments

## **PRESIDENT' S REPORT/COMMENTS – Jim O'Connor**

Jim did not have anything new to report but has an item for discussion in the executive session.

## **CODE ENFORCEMENT – Rafael Jimenez Gomez**

Rafael reviewed the surveys for municipal trash. About 2/3 of those submitted are either for municipal trash or had no comment. 1/3 are against municipal trash with most of those comments that they want a choice in their trash hauler. The average cost residents are paying now is about \$95.00.

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Rafael suggested adding a “per bag” option for those residents that only have one bag of trash per week and bulk trash for a fee in the bid documents. Colleen will look at neighboring municipalities’ bid documents and sample ordinances. Rafael and Melody will look at the permit fee schedule.

### **PROPERT DEPARTMENT - Doug Hartman (absent)**

An open house was held on May 23<sup>rd</sup> for the community to review the recommendations from WSP with a good turnout from the community.

### **HIGHWAY DEPARTMENT - Sam Wengert (absent)**

### **RECREATION DEPARTMENT – Pat Haley**

Pat reviewed pictures of the Basics Trail to Council. The fascia board on the pavilion is being capped. Since the Park & Rec moved the first movie night to July, a “Summer Kick-Off at the park is being held on June 16 from 6:00-8:00pm. Hot dogs, drinks and chips will be sold. Our June Summer program starts June 19, 2023, and runs until August 11<sup>th</sup>. A \$5.00 fee per child is required at registration to off-set the cost of the crafts. The three movies all have been sponsored.

### **FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer (absent)**

### **FINANCE DEPARTMENT – Matt Urban**

Finances look fine with expenses down. We are about the same place we were last year.

### **BOROUGH MANAGER-BOROUGH AUTHORITY – Melody Vanderveer**

There was nothing new to report for the Borough Authority. Their next meeting is June 7, 2023.

### **SOLICITOR – Colleen Gallo**

Solicitor’s report submitted and attached to these minutes. Colleen will not be at the July council meeting.

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**NEW BUSINESS**

Approval of IWorQ contract for code enforcement will be discussed during the executive session before action can be taken.

**UNFINISHED BUSINESS**

Permit fee schedule, municipal trash and PennDot Special Study were already discussed.

IPMC procedures; Jim, Larry and Chris had a meeting to discuss the IPMC process already in place and had a demonstration of a software program that other municipalities are currently using which costs \$2,500.00/year with a startup fee of \$1,700.00.

Jim is proposing purchasing the software along with moving the code enforcement contractor to an hourly rate and having him inspect the entire north side of the borough one month and the south side the next month.

**Motion by Jim O'Connor, seconded by Pat Haley to pay the bills for May 2023. Motion carried.**

Council recessed into executive session at 8:23pm

Council reconvened at 8:48pm

**Motion by Rafael Jimenez Gomez, seconded by Pat Haley to move forward with the new software with IWorQ. Motion carried.**

With no further business to discuss, the meeting was adjourned at 8:51pm

Respectively Submitted

Melody Vanderveer