

# March 3, 2025

The regular scheduled meeting of the Borough Council was called to order on the above date. The meeting was called to order at 7:00 pm by Tricia Springer with the Pledge of Allegiance and the Lord's Prayer. Members who attended were Pat Haley, Rafael Jimenez Gomez, Matt Urban and Sam Wengert. The absent member was Jim O'Connor. Also attending were Mayor Larry Minnich, Solicitor Colleen Gallo and Borough Manager, Jonathan Johnson.

Minutes from February 3, 2025, meeting was emailed to Council prior to the meeting. Motion by Mr. Haley, seconded by Mr. Jimenez, to approve the February 3, 2025, minutes. Motion Carried.

Minutes from February 11, 2025, meeting was emailed to Council prior to the meeting. Mr. Jimenez noted a typographical error with the meeting dates. With this correction, a motion by Mr. Moyer, seconded by Mr. Jimenez to approve the February 11, 2025, minutes. Motion Carried.

The Treasurer's report for February 2025 was read. A motion was made by Mr. Wengert, seconded by Mr. Jimenez, to approve the Treasurer's report for February 2025. Motion carried.

## **FIRE COMPANY REPORT, Dustin Sider**

Mr. Sider said the Fire Company report is not completed and that it will be sent later. He also said the Fire Company is working with new recruits to make them feel comfortable in their new role. Mr. Sider also discussed the fatal fire at 409 East Chestnut Street on February 28, 2025. Council members commended the Fire Company on their speed and effectiveness fighting the fire.

## **POLICE DEPARTMENT – Chief Farneski**

The police report is attached.

## **MAYOR'S REPORT – Mayor Larry Minnich**

Mayor Minnich also commended the Fire Company for their response and expressed regret for the fatality. The Mayor suggested that the Borough should send sympathy cards to the family of long-term residents who passed away. He also suggested that the west bound land of Penn Avenue should be able to turn right on red at North Center Street.

## **CITIZEN'S COMMENTS:**

There were no citizen's comments.

## **Cleona Borough Council Minutes**

**March 3, 2025**

**Page 2 of 5**

### **GREATER LEBANON REFUSE AUTHORITY (GLRA), Beth Lindsay**

Ms. Lindsay discussed the importances of battery recycling and the GLRA battery recycling program.

### **BUILDING PROJECT UPDATE**

Mr. Alex Kauffman, Steckbeck Engineering, discussed the pay applications for the general contractor (Heim Construction, \$30,830.71) plumber (Spotts Brothers, Inc, \$9,976.50), and HVAC (Mann Plumbing and Heating, \$22,539.78). The electrician did not submit a pay application. The work to date has been inspected and approved. He recommended payment to these three companies. Mr. Kauffman also then discussed the 11 change orders (see below).

### **PRESIDENT' S REPORT/COMMENTS – Jim O'Connor**

Absent

### **CODE ENFORCEMENT – Rafael Jimenez Gomez**

Mr. Jimenez said that the IPMC meeting was held on February 25<sup>th</sup> and there is improving compliance. He also said that he was meeting with Ms. Lindsay to discuss trash hauling issues.

### **PROPERT DEPARTMENT – Bob Moyer**

Mr. Moyer said that he attended the building progress meeting and talked regularly with the borough manager to learn about the building project. He also said that the Borough needs to reviews the bids for snow plowing and grass cutting around the borough building.

### **HIGHWAY DEPARTMENT - Sam Wengert**

Mr. Wengert announced that the snow removal contractor, Fogleman Enterprises, is not interested in plowing snow next season. (Fogleman Enterprises was responsible for plowing the Borough's southside.) Mr. Wengert said the snowplowing bids should be ready for advertising at the April Council meeting. Mr. Wengert said that there should be three bids: northside only, southside only, and a combination of north and south side bids. He also discussed challenges with the Borough parking lot and fire station.

### **RECREATION DEPATMENT – Pat Haley**

Mr. Haley reported that he contacted the original bidder for the miniature golf course repairs and received an updated bid that is lower than the original bid. The new bid uses the same materials but in different sizes. The total bid is \$6,625, or about \$2,500 lower than the original bid. Mr. Haley asked the Borough Solicitor, Ms. Gallo, if the miniature

**Cleona Borough Council Minutes**

**March 3, 2025**

**Page 3 of 5**

golf course project would be subject to the prevailing wage requirements. Ms. Gallo said it would not because it is below the prevailing wage threshold.

Mr. Haley said that he is still waiting to hear back from the company that bid on the amphitheater upgrades. He said that the project will likely need to be rebid. Mr. Haley asked if this project was subject to the prevailing wage requirement. Ms. Gallo said that it was subject to prevailing wage requirements because it was above the cost threshold.

Mr. Haley said that the Park and Recreation Board has not received any responses about the summer program director. He said that the position will be re-advertised. Mr. Haley concluded by reading the dates for the different park events.

**FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer**

No report

**FINANCE DEPARTMENT – Matt Urban**

Absent

**BOROUGH MANAGER-BOROUGH AUTHORITY – Jonathan Johnson**

Mr. Johnson discussed the following:

- Interior painting of the Borough Building
- Heating complaints in the MDJ's office
- Decommissioning of the oil furnace
- Soliciting without a permit
- Borough Door repair
- Number of building permits in the Borough

**SOLICITOR'S REPORT – Colleen Gallo**

Solicitor's report was submitted and are attached to these minutes. Ms. Gallo briefly discussed the two-driveway situation at 145 Dairy Road. She asked that the issue be put on the April meeting agenda.

## **Cleona Borough Council Minutes**

**March 3, 2025**

**Page 4 of 5**

### **NEW BUSINESS**

#### Church Sign Request

Mr. Wengert made a motion and Mr. Haley second, to approve Immanuel United Methodist Church request to put a 4'x2' sandwich sign and two-yard signs to advertise different church events. The sandwich sign will be at 41 E. Penn Ave and the two yard signs at 243 E. Penn Ave and 21 W. Penn Ave. The signs will be installed 14 days before the event and taken down the day after the event. Motion carried. The date for the signs

March 22, 2025	April 12, 2025	April 26, 2025
August 16, 2025	September 6, 2025	November 11, 2025
November 15, 2025	December 6, 2025	

#### Handicap Sign

Mayor Minnich discussed the need for an elderly resident to have a handicap sign installed in front of their residence at 210 West Chestnut Street. Mr. Wengert made a motion and Mr. Haley second, to install the handicap sign providing that the appropriate documentation is provided. Motion carried.

#### Funding for Park Baseball Shed

Mr. Haley discussed the need to repair a baseball shed on the at Borough Park. Used to store baseball equipment and ground keeping supplies the current shed is in disrepair. The Annville Youth League would like to replace the shed. The new shed would be made out of blocks to withstand floods. The Cleona Park and Recreation Board has provided \$1,500 and Mr. Haley would like the Borough to match this amount.

In discussion, Council members agreed that the shed belonged to the Borough because it is on Borough property. Mr. Haley said that he would check with the contractor (Pat Brewer) if they had liability insurance to cover anyone injured during construction. Mr. Moyer made a motion and Mr. Haley second, to donate \$1,500.00 toward construction of the shed. The motion carried.

#### Construction Pay Applications

- Mr. Moyer made a motion and Mr. Haley second, to pay Heim Construction (General Contractor) \$30,830.71 as reported in Pay Application #1. Motion carried
- Mr. Haley made a motion and Mr. Jimenez second, to pay Spotts Brothers (Plumber) \$9,976.50 as reported in Pay Application #1. Motion carried.
- Mr. Jimenez made a motion and Mr. Moyer second to pay Mann Plumbing and Heating (HVAC) \$22,539.78 reported in Pay Application #1. Motion carried.

## **Cleona Borough Council Minutes**

**March 3, 2025**

**Page 5 of 5**

### Construction Charge Orders

Mr. Moyer made a motion and Mr. Haley second, to approve the following change orders:

- GC Change Order #3 20-day extension from asbestos abatement (No cost)
- GC Change Order #5 Reducing wall heights (\$750.00) deduction
- GC Change Order #6 Temporary door for police security \$494.00
- GC Change Order #9 Relocate bull ring \$642.00
- GC Change Order #10 Larger opening for water fountain No cost or time extension
- GC Change Order #11 LVT instead of carpet and VCT No cost or time extension
- GC Change Order #18 Remove plaster ceiling in police \$2,588.00 and 2-day extension
- GC Change Order #19 Additional wall framing minus CMU work \$2,466.00 and 7-day extension

Motion carried.

### Table Construction Change Orders

Mr. Wengert made a motion and Mr. Haley second to table the following change orders:

- GC Change Order #7 Riot glass window for police reception \$4,821.00
- GC Change Order #8 1-way window for interview room \$857.00
- GC Change Order #20 Roof penetrations \$1,958.00 and 2-day extension

Motion carried.

### **UNFINISHED BUSINESS:**

- Ordinance Review – zoning and map ordinance: No Report
- Municipal Trash: No Report
- Recreational vehicles/trailers/boats on private property: No Report
- Line of sight study. Mayor Minnich discussed the challenges drivers have of turning onto North Center Street from East Maple Street. Council discussed making North Center Street no parking. The Mayor also discussed allowing righthand turns on red from East Penn Avenue on to North Center Street. It was agreed that the Chief and Mayor should identify the most problematic intersections in the Borough. This list will be turned over to the Borough Engineer to make parking recommendations.

**Motion by Mr. Wengert, seconded by Mr. Jimenez, to pay the bills for February 2025 with Mr. Moyer abstained from voting. His reason for abstaining is attached. The motion was approved.**

Council adjourned at 8:44 pm.

Respectively Submitted

Jonathan Johnson