

# May 2, 2022

The regular meeting of the Borough Council was held on the above date. The meeting was called to order at 7:02pm by Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Pat Haley, Doug Hartman, Robert Moyer, and Sam Wengert. Also attending was Mayor Larry Minnich, Solicitor Colleen Gallo and Melody Vanderveer, Borough Manager. Tricia Springer and Matt Urban were absent.

Minutes from the April 4, 2022, minutes were e-mailed to Council prior to the meeting. **Motion by Pat Haley, seconded by Bob Moyer to approve the April 4, 2022 minutes. Motion carried unanimously.**

The Treasurer's report for April, 2022 was read. **Motion by Bob Moyer, seconded by Pat Haley to approve the Treasurer's report for April, 2022. Motion carried unanimously.**

## **FIRE COMPANY REPORT – Andrew Raudensky**

The Annville Cleona Fire Company report is attached to these minutes. Andrew recognized Doug Hartman not only for the preparation he does in coordinating training for the whole fire department but did an excellent job putting together training last week on car fire scenarios. Many thanks to Doug! The fire company will be receiving COVID relief funds through the EMS grant which the Fire Company hopes to use the funds to replace the utility truck. The fire company applied for and received funds through the "Safer Grant" which will pay for the gear for any new recruit.

## **POLICE DEPARTMENT – Chief Farneski and Mayor Larry Minnich**

Chief's report submitted and attached to these minutes. Chief asked all residents to lock their cars since there is someone getting into unlocked cars. Chief also said e-mail scams are on the rise and asked residents to please not respond to e-mails from unknown people asking for gift cards.

The Mayor attended the contempt hearing for 16 Willow Avenue along with Colleen and Chris Miller, Code Enforcement Officer, on April 26<sup>th</sup>. The judge ordered them to come up with a plan for the structural integrity of the property as well as electrical, so the hearing was continued to implement the plan to bring the property into compliance. The owner was also ordered to respond to any communication from the Borough within twenty-four hours and to pay all fees that have been incurred thus far. The follow up hearing is scheduled for June 7, 2022. The property will be put on the "no entry" list for the fire company.

## **CITIZEN COMMENTS**

There were no citizens comments.

## **PRESIDENT'S REPORT/COMMENTS – Jim O'Connor**

Jim did not have anything new to report.

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### **CODE ENFORCEMENT - Bob Moyer**

An IPMC meeting is scheduled for May 5, 2022. The current properties under violation are covered under the Solicitor's report. Chris Miller did a Spring "clean sweep" of the Borough at the end of April which is done every year to clean up properties that have let things go over the winter. There were several properties that complied but many new properties were on the list that will be receiving a notice of violation. Bob plans to meet with Sergeant Rager after the IPMC meeting to discuss revisions to some of the ordinances as well as any new ordinances. Bob will turn over the items discussed to Colleen.

### **PROPERT DEPARTMENT - Doug Hartman**

A meeting is scheduled for tomorrow at 10:00 with Jon Fitzgee, Lebanon County Planning, Steve Shirk, Steckbeck Engineering and Stephen Chiaramonte of WSP to walk the 422 corridor for the PennDot Special Study.

The zoning committee will meet one more time this month to finalize their recommendation for revisions to the zoning ordinances before making their suggestions to Council.

UGI submitted their work order to obtain a permit to bring gas to the Borough. It is different than what was originally proposed as the plans show a trench across West Walnut so Doug and Sam will review the design.

The Cherry tree between the front door of the Borough and the Fire Department will be removed.

### **HIGHWAY DEPARTMENT - Sam Wengert**

**Motion by Sam Wengert to approve the final pay request of \$1,686.26 from JVI for the 2021 paving, seconded by Doug Hartman. Motion carried unanimously.**

Sam will contact the company regarding the ADA "rumble strip" that broke at East Walnut Street.

Melody and Matt continue to work on the PIB loan for \$380,000.00. Sam hopes to increase the amount the Borough sets aside for paving each year as costs for paving continue to rise.

### **RECREATION DEPARTMENT – Pat Haley**

The Easter Candy scramble was held on April 16<sup>th</sup>. \$23.00 in donations was received. The turn-out for the Spring Clean-Up on the 26<sup>th</sup> was low but the back room was cleaned and organized and some of the mulch was distributed which Bill Matusiak will finish. Donation letters were mailed out with the April sewer bill and \$3,480.00 was received from residents. Business donation request letters will be mailed out this week. Hershey Park discount tickets are being sold and Yoga at the Park is being offered the four Mondays in June from 6:00-7:00pm. Mother's Day Painting is scheduled for this Saturday.

**FIRE SAFETY/POLICE DEPARTMENT** – Tricia Springer (absent)

**FINANCE DEPARTMENT** – Matt Urban (absent)

**BOROUGH MANAGER-BOROUGH AUTHORITY** – Melody Vanderveer

Sewer payments are coming in. Karen and Melody are busy with pool passes.

**SOLICITOR'S REPORT** – Colleen Gallo

Solicitor's report submitted and attached to these minutes. Colleen is working with Corey Lamaroux on the workman's comp for the two fire companies. Colleen questioned who will be responsible for the deductible on any new vehicles that the fire company purchases in the future. Melody will reach out to Andrew Raudensky for direction.

**NEW BUSINESS**

- Lease agreement with Annville/Cleona Fire Company; Colleen is looking for missing attachments that were supposed to be included with the old lease agreement.
- Lebanon Valley Bicycle Coalition Ride of Silence on May 18, 2022. Approval was given for the Coalition to use the parking lot from 6:30pm to 8:00pm. Chief Farneski will have a police officer and Jim Westhaver available to get the riders onto 422 safely.
- Immanuel Methodist Church requested signs be placed on 422 for Music in the Park from May 6<sup>th</sup> until June 10, 2022. **Motion by Pat Haley seconded by Bob Moyer. Motion carried unanimously.**
- Resolution #2022-05; Expansion of the definition for participatory members for the Annville/Cleona Fire Company; **Motion by Pat Haley, seconded by Sam Wengert to approve Resolution #2022-05. Motion carried unanimously.**

**UNFINISHED BUSINESS**

- Tax relief for Volunteer Fire Fighters –Tabled until approval from the state for the merger
- Ordinance Review – Recreational vehicles parking on streets; review repealed Chapter 25 Trees; permits for dumpsters/parking on non-vehicles covered under Code Enforcement report.
- Municipal Trash
- NIMS Training (100, 200, 700) –
- PennDot Special Studies covered under property report.
- Excavation of streets ordinance; fee schedule to be addressed as well
- IPMC repeat offenders; IPMC committee continuing to look at this issue
- Additional donation to the Annville Library for the expansion project; tabled until 2023 budget.

**Motion by Pat Haley, seconded by Sam Wengert, to pay the bills for April, 2022.**

**Motion carried with Bob Moyer abstaining.**

**Council recessed to an executive session to discuss the Borough Authority and police contracts at 8:00pm.**

**Council reconvened and adjourned at 8:45pm.**

Respectively Submitted

Melody Vanderveer