

November 7, 2022

The regular meeting of the Borough Council was held on the above date. The meeting was called to order at 7:01pm by President Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Rafael Jimenez Gomez, Pat Haley, Doug Hartman, Tricia Springer, and Matt Urban. Also attending were Mayor Larry Minnich, Solicitor Colleen Gallo, and Melody Vanderveer, Borough Manager. Sam Wengert was absent.

Minutes from the October 3, 2022, minutes were e-mailed to Council prior to the meeting. **Motion by Matt Urban, seconded by Pat Haley, to approve the October 3, 2022 minutes. Motion carried unanimously.**

The Treasurer's report for October was read. **Motion by Matt Urban, seconded by Tricia Springer, to approve the Treasurer's report for October, 2022. Motion carried unanimously.**

FIRE COMPANY REPORT – Andrew Raudensky (absent)

The Fire Company report was submitted and attached to these minutes.

POLICE DEPARTMENT – Chief Farneski and Mayor Larry Minnich

Chief's report submitted and attached to these minutes. Mayor Minnich reported that Trick or Treat went very well.

CITIZEN COMMENTS

There were no citizens comments

PRESIDENT'S REPORT/COMMENTS – Jim O'Connor

Jim didn't have anything new to report.

CODE ENFORCEMENT – Rafael Jimenez Gomez

Rafael is scheduling a meeting with Melody and Sergeant Rager to bring him up to speed on the process for code enforcement.

PROPERT DEPARTMENT - Doug Hartman

Doug will send Colleen an exhibit for the lease agreement with the fire company. Custer Excavating submitted a quote for concrete to replace a portion of the sidewalk that was dug up from the installation of the gas and the concrete pad in front of the building that the insurance company is requiring us to replace for \$9,100.00. Melody is waiting to hear from two other contractors for the work. **Motion by Doug Hartman, seconded by Tricia Springer to approve the cost for the concrete work not to exceed \$9,100.00. Motion carried.** Fred Siebecker submitted a quote to restore the property from the gas installation for \$1,600.00 and \$1,200.00 to trim and thin the trees to open up the area at the flag pole. **Motion by Doug Hartman, seconded by Tricia Springer to approve the cost to do the grading of the property and reseed in the Spring to**

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restore the property. Motion carried. Motion by Doug Hartman, seconded by Pat Haley to trim and thin the trees not to exceed \$1,200.00. Motion carried.

HIGHWAY DEPARTMENT - Sam Wengert (absent)

RECREATION DEPARTMENT – Pat Haley

Fall Festival was very successful. A suggestion for next year is to add another group to the costume contest and a wrist band for the Haunted Walk. Bill Matusiak reported the tube slide was damaged. Melody reached out to Game Time for the replacement piece. Nicholas Allwein has submitted a letter of interest for the Park and Rec Board that will be voted on at their meeting on November 15, 2022. The Board will be planning the Santa Event scheduled for December 11, 2022, from 1:00-3:00pm.

FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer

Tricia didn't have anything new to report.

FINANCE DEPARTMENT – Matt Urban

Revenues are trending as budgeted, and expenses are higher due to inflation. Matt is still working on the PIB loan. It shows “under review” on the DCED website.

BOROUGH MANAGER-BOROUGH AUTHORITY – Melody Vanderveer

The Authority is still waiting for the concrete panels to be fabricated for the South Grant Street storm drain. Scott Rights, Steckbeck Engineering has been working with North Cornwall for Cleona's capacity in the new pump station. Since the new pump station is being designed for greater capacity and Cleona will not need more, our percentage in the cost of the new pump station should be lower. The Lebanon County Stormwater Consortium 22nd bridge streambank restoration project has been awarded and plans are to start the project in the Spring of 2023 to be completed by October 2023.

SOLICITOR – Colleen Gallo

Solicitor's report submitted and attached to these minutes. The property on Willow Street under IPMC will be discussed in executive session.

NEW BUSINESS

Motion by Matt Urban, seconded by Pat Haley to approve Resolution #2022-08; waiver of additional charges for late real estate payment in certain circumstances to comply with Act 57 of 2022. Motion carried

Motion by Tricia Springer, seconded by Pat Haley to approve Ordinance #329, Tax Relief for Cleona Fire Fighters. Motion carried.

Motion to approve the agreement with Stanilla, Siegel & Maser for the 2022 audit for \$7,900.00 by Matt Urban, seconded by Tricia Springer.

The 2023 budget was read. Council agreed to hold a special meeting on November 21, 2022 at 6:00pm for the seconded reading of the 2023 budget which gives Colleen time to advertise the budget for adoption at the December 5, 2022 meeting. **Motion by**

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Tricia Springer, seconded by Matt Urban to authorize Colleen to prepare the necessary tax resolution since there will not be any tax increase. Motion carried.

Motion by Tricia Springer, seconded by Matt Urban to authorize Melody to advertise the November 21, 2022 special meeting. Motion carried.

UNFINISHED BUSINESS:

Colleen will recirculate Ordinance #330 to council with the changes to the rental license to require landlords to list the names of all adults once a year for adoption at the December 5, 2022 meeting.

**Motion by Pat Haley seconded by Tricia Springer to pay the bills for October, 2023
Motion carried.**

Council adjourned to an executive session at 7:46pm.

There being no further business to come before the meeting, the meeting was duly adjourned.

Respectively Submitted
Melody Vanderveer