

October 2, 2023 Minutes

The regular meeting of the Borough Council was held on the above date. The meeting was called to order at 7:00pm by President Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Pat Haley, Doug Hartman, Rafael Jimenez Gomez, Tricia Springer, Matt Urban and Sam Wengert. Also attending were Mayor Larry Minnich, Solicitor Collen Gallo and Melody Vanderveer, Borough Manager.

Minutes from the September 11, 2023, minutes were e-mailed to Council prior to the meeting. **Motion by Doug Hartman, seconded by Matt Urban, to approve the minutes from the September 11, 2023, meeting. Motion carried unanimously.**

The Treasurer's report for September was read. **Motion by Pat Haley, seconded by Doug Hartman, to approve the Treasurer's report for September 2023. Motion carried unanimously.**

FIRE COMPANY REPORT – Doug Sider and Phil Snader

Due to the fact that the Council meeting fell on the 2nd day of the month, the fire company report will be sent out later and will be attached to these minutes. Two items were discussed under new business.

POLICE DEPARTMENT – Sergeant Rager and Mayor Minnich

Chief's report submitted and attached to these minutes. Trick or Treat will be held on October 31, 2023. They will have two officers at the Fall Festival on October 21, 2023. Chris Miller completed an interior inspection at 420 East Walnut Street. Senator Gebhard, and Representative Diamond have put together a program for Narcan to be held at Lebanon Valley College.

ANNVILLE LIBRARY – Frank Yeager

Mr. Yeager attended the meeting to give Council an update on the library. The new addition is completed, and they are now renovating the old portion of the library. A grand opening and open house will be held on Saturday, November 11, 2023, starting at 10:00pm. Mr. Yeager would like to add a link for the library on our website. **Motion by Tricia Springer, seconded by Matt Urban to amend the agenda to include adding a link for the library on the Cleona website. Motion by Tricia Springer seconded by Pat Haley to add a link for the Annvile Library on the Borough's website.** Mr. Yeager is also requesting someone from Cleona to sit on the library's board. They have two openings. They meet once a month on the third Monday of each month at 6:30pm.

CITIZEN COMMENTS

There were no citizen's comments

PRESIDENT'S REPORT/COMMENTS – Jim O'Connor

Jim had nothing new to report

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CODE ENFORCEMENT – Rafael Jimenez Gomez

Rafael has updates under old business.

PROPERTY DEPARTMENT – Doug Hartman

Doug didn't have any updates on his projects

HIGHWAY DEPARTMENT – Sam Wengert

The paving is completed. A manhole cover on East Walnut could not be removed to put the riser on before the paving was done. A decision was made to continue with the paving, but the manhole needs to be cut and removed to install a new one. The Borough Authority will reimburse the Borough for the cost of having the manhole cover repaired.

RECREATION DEPARTMENT – Pat Haley

The Park & Rec board is busy working on the Fall Festival scheduled for Saturday October 21st from 2:00-7:00 and the Haunted Walk from 7:00pm-9:00pm. New this year is a magic show.

FIRE SAFETY/POLICE DEPARTMENT – Tricia Springer

They are working through the hiring process for a full-time police officer.

FINANCE – Matt Urban

Expenses are 1% lower than budgeted and revenue is 0.1% higher than budgeted.

BOROUGH MANAGER/BOROUGH AUTHORITY – Melody Vanderveer

The Authority meeting is scheduled for this Wednesday. Annville Township's cost to maintain the pump station doubled so a meeting with Candi Johnson, Annville Township's administrator, will be scheduled to go over their costs.

SOLICITOR'S REPORT – Colleen Gallo

Solicitor's report was submitted prior to the meeting and is attached to these minutes. The zoning committee met, and Colleen received the revisions from Julie Cheyney so changes can be completed for a new ordinance to be done.

NEW BUSINESS:

Letter of intent for a DCED study for fire company regionalization approved by Tricia Springer seconded by Rafael Jimenez Gomez. Motion carried.

Approval of Resolution #2023-07 for Annville/Cleona Fire Company to apply for a LSA grant through Cleona Borough by Tricia Springer, seconded by Pat Haley. Motion carried. They hope to use the funds to purchase new thermal imaging cameras and a ventilation fan.

Motion by Sam Wengert, seconded by Matt Urban to approve Kinsley's pay application for \$373,800.15. Motion carried. There will be roughly \$19,000.00 remaining to be paid after the punch list is completed.

Approval of C.M. High's estimate of \$10,360.29 to repair the traffic signals at Center Street and Mill Street by Sam Wengert, seconded by Tricia Springer. Motion carried.

UNFINISHED BUSINESS

Municipal Trash and Permit Schedule: – Rafael sent his recommendations to Colleen for her review.

Excavation of streets ordinance – A draft of the ordinance was sent to Steve Shirk for review.

Motion by Matt Urban, seconded by Pat Haley, to pay the bills for the month of September 2023. Motion carried.

Council recessed into executive session at 7:57 for police personnel and an IPMC matter.

Council came back in session at 8:34pm. With no further business to discuss, the meeting was adjourned at 8:34pm

Respectively Submitted
Melody Vanderveer